



Dear Parents:

Thank you for your interest in enrolling your child at Bellevue-Santa Fe Charter School. School policy requires parents or legal guardians to provide proof of residency. As a conversion charter school preference for enrollment is given to families who currently reside within the former attendance area of the school. In order to participate in the 2018/19 Annual Public Admissions Lottery all documents must be received by the close of business on February 28, 2018.

Sincerely,



Holly Warrick, Principal

Request for enrollment process:

- A. Complete Request for Student Enrollment form.
- B. Submit one document from each of the following four categories:
 1. Complete BSFCS Residency Declaration form AND
 2. Provide one of the following:
 - (a) Current California Driver's License; OR
 - (b) Current California ID; OR
 - (c) Current Military ID/Orders; AND
 3. Provide one of the following:
 - (a) Grant Deed/Mortgage Coupon to property of residence with imprinted parent or legal guardian name and address; OR
 - (b) Current Secured Property Tax Bill with imprinted parent or legal guardian name and address indicating homeowner's exemption; OR
 - (c) Rental/Lease Agreement (original may be required). You will also need to provide the most current month's rental receipt or cancelled check and a Declaration of Residency form from Landlord; AND
 4. Provide one of the following:
 - (a) State or Federal Tax Return with current imprinted label with parent or legal guardian name and address filed within the past 12 months with W2 attached; OR
 - (b) Payroll check stub with imprinted name and address of parent or legal guardian dated within the last month; OR
 - (c) Proof of Residency from the San Luis Obispo County Registrar of Voters.

****Copies of original documents will be made and original returned. Amount of payments and other private information may be redacted.**

BELLEVUE-SANTA FE CHARTER SCHOOL

1401 San Luis Bay Drive
San Luis Obispo, CA 93405
Phone: (805) 595-7169
Fax: (805) 595-9013

REQUEST FOR STUDENT ENROLLMENT

School Year: 2018/2019

Student Name Last First Middle Grade Level in 2018/19

Home Address Home Phone

City/Zip Code Wk Ph# Father/Guardian

Mailing Address (if different from above) Wk Ph# Mother/Guardian

Email Father - Cell Phone

Birthdate Age Boy/Girl Mother - Cell Phone

Father/Legal Guardian Name Mother/Legal Guardian Name

School Currently Attending School District of Residence

Other Children in Family:
Name Birthdate School Attending

Please indicate if your child has ever had:

- _____ Student Success Team (SST) meeting;
- _____ previous assessment for the purpose of special education identification;
- Section 504 Accommodation Plan: _____ current _____ expired;
- IEP (Individualized Education Program): _____ current _____ expired.

Parent/Guardian Signature: _____ **Date:** _____

Completion of this form indicates a request to enroll a student at BSFCS, but does not insure admission. Whether an applicant is selected for admission is a function of the number of openings available, if any, in the requested grade level and the applicant's selection category. Admission of one child in a family does not guarantee admission of siblings.

This form along with residency documentation must be returned to the BSFCS office by the close of business on February 28, 2018, in order to participate in the Annual Public Admissions Lottery.

For Office Use Only:	
Date Received: _____	Residency Documentation Received: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 Grade Level: _____
Lottery Selection Category: _____	Lottery Number: _____ Lottery Year: _____
Notes: _____	Sibling _____
Lotteried: Yes _____ No _____	In attendance area: _____ In SLCUSD: _____ Out of District: _____

Bellevue-Santa Fe Charter School
Residency Declaration Form

I/We (parents/legal guardian) _____, _____, declare:

1. That I/we are the Parent(s)/Legal Guardian(s) of (child) _____, a prospective student at Bellevue-Santa Fe Charter School (BSFCS), Avila Beach, California;
2. That I/we have read and understand the BSFCS Admissions and Proof of Residency Policies;
3. That I/we agree to the conditions set forth in the BSFCS Admissions Policy and Proof of Residency Policy.
4. That (child) _____ lives with me/us.
5. That I/we own or rent property that is the residence address of me/us and (child) _____, located at (address) _____; hereinafter defined as the residence in which either parent/legal guardian resides and in which the child spends the majority of his/her time, in accordance to California Education Codes 48200-48208 and 68062: "A residence is the place where one remains when not called elsewhere for labor or other special or temporary purpose, and to which he or she returns in seasons of repose." or that the child meets the alternative requirements as defined in California Education Code 48204;
6. That the address provided in the admission application, made to BSFCS, is the address of parent/legal guardian, is both true and correct and represents the residence address of me/us and (child) _____;

I declare under the penalty of perjury under the laws of California that the foregoing is true and correct and that this declaration was executed at (location) _____, California. I understand that the provision of false information shall result in cancellation of enrollment and is subject to civil action and criminal prosecution and is punishable by a fine and/or prison term (California Family Code and California Penal Code 118.125)

DATE: _____

Declarant(s)

Bellevue-Santa Fe Charter School
Landlord Residency Declaration Form

I/We _____, declare:

7. That I/we own or manage property located at (address) _____
_____;

8. That the address provided is the current residence of (list all residents) _____

I declare under the penalty of perjury under the laws of California that the foregoing is true and correct and that this declaration was executed at (location) _____, California. I understand that the provision of false information is subject to civil action and criminal prosecution and is punishable by a fine and/or prison term (California Family Code and California Penal Code 118.125)

DATE: _____

Declarant(s)