



Thursday, August 19, 2021
Governing Board Agenda

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

4:00-5:00 p.m. OPEN SESSION

1. OPEN SESSION

1.01 Pledge of Allegiance

2. ACTION

- 2.01 Consensus on Order of Business
- 2.02 Approval of Minutes - June 1, 2021

3 PUBLIC INPUT

- 3.01 Correspondence
- 3.02 Public Comment

4. ADMINISTRATOR UPDATES

5. PTO REPORT

6. INFORMATION

- 6.01 Reports by Board members
- 6.02 Enrollment Report
- 6.03 45 Day Budget Revise
- 6.04 BSFCS COVID Precautions 2021-22

7. DISCUSSION

- 7.01 Uniform Complaint Procedure
- 7.02 Appoint Governing Board Officers
- 7.03 Governing Board Calendar
- 7.04 Governing Board Declaration

8. ACTION

- 8.01 Uniform Complaint Procedure
- 8.02 Appoint Governing Board Officers
- 8.03 Governing Board Calendar

9. UPCOMING MEETING PLANNING

- 9.01 Develop Agenda
- 9.02 Review assignments and action items
- 9.03 Next scheduled meeting:



Tuesday, June 1, 2021
Governing Board Draft Minutes

Bellevue-Santa Fe Charter School remains committed towards efforts of prevention and mitigation of the effects of COVID-19 on our community. In compliance with California Governor Gavin Newsom's issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's Order, including social distancing guidelines, and all applicable provisions of federal and state law, this Board meeting will be held in the BSFCS library, if space does not allow for complete attendance, the meeting will be opened online. All Board members, staff and others will be present at the meeting in person.

Public Comments: Public Comments for a non-agenda or agendized item may be shared in the following ways:

- o Emailed to http://governingboard@bsfcs.org. In the subject line, please identify, as applicable, the agenda item the comment addresses, including the agenda item number and title. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item on which you are commenting. Any relevant written comment submitted by 3:00 p.m. on the day prior to the meeting will be read on the record during this meeting.
- o Read aloud at the meeting.

All public comments will be limited to 3 minutes, a limit of approximately 450 words. Any portion of your comment extending past the 450-word limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

Zoom Video Conferencing. *If space does not permit for all members of the public to attend, the Zoom video conferencing platform will be used. Members of the public can access Zoom from a computer, mobile device or tablet. The Zoom link is provided on the agenda.*

Please note, this Governing Board Meeting will be held in person in the BSFCS Library, following CDPH guidelines of social distancing and masking. The zoom link will only be opened if space does not allow for complete attendance.

Zoom link:

6/1/2021 Governing Board Meeting- Over Flow if needed

When Tue Jun 1, 2021 4pm – 5pm Pacific Time - Los Angeles

Where <https://zoom.us/j/98009579869?pwd=N1dFWVhqZ29Qd2NNZEIxdVczZ3B2dz09> (map)

Joining info Join with Google Meet
meet.google.com/otn-jaez-dxw

Join by phone
(US) [+1 405-352-8113](tel:+14053528113) (PIN: 822273987)

Join Zoom Meeting
<https://zoom.us/j/98009579869?pwd=N1dFWVhqZ29Qd2NNZEIxdVczZ3B2dz09>

Meeting ID: 980 0957 9869
Passcode: pdE6s7

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

4:00-5:00 p.m. OPEN SESSION

In attendance: Julie Turk, Kevin Ashworth, JoEd Sennes, Rob Rijnen, Cole Cheatwood, Julie Stellpflug, Ellen Pitrowski

Public: Jenny Crooks, Jen Senior, Amy Parker, Lisa Dostal

1. OPEN SESSION

1.01 Pledge of Allegiance

2. ACTION

2.01 Consensus on Order of Business

2.02 Approval of Minutes – May 12, 2021, May 13, 2021 and May 24, 2021

Julie Turk made a motion to approve minutes. Julie Stellpflug seconded the motion. All were in favor.

3. PUBLIC INPUT

3.01 Correspondence - none received

3.02 Public Comment - none

4. ADMINISTRATOR UPDATES

The 6th-grade guitar recital was beautiful. Green and White Forums are working on presentations. Our big raffle basket fundraiser is about to start. Megan Horner presented Julie with another daycare option which is being explored. SLCUSD will provide our lunch program next year.

5. PTO REPORT

Thank you to Rob and Cole for their tremendous job in representing all of our families and for stepping up to serve with stamina, persistence and integrity. Restaurant night was excellent. Thank you to Lisa Matthews for organizing those. Thank you to Vicki Cheatwood for organizing Amazon Smile. Be sure, if you shop there to utilize this program. The Summer Send-off will be a great way to begin our summer. The yearbooks are amazing. Vicki Cheatwood, Rosa Clark, and Nancy Tejada are to be commended for putting those together. A letter of thanks to so many important people for their work to serve our community is included in the minutes.

6. INFORMATION

6.01 Reports by Board members

Kevin - At our last meeting, I acknowledged the work of our administrator, Lisa Dostal, and our board members. This time, I'd like to acknowledge our outgoing 6th-grade families. The support of our parents is paramount to our school and on behalf of all of the staff, I would like to recognize them tonight: the Blackford family, the Buckman-Johnson family, the Drake family, the Franciskovich family, the Karleskint family, the Wellman family. Thank you all for being part of the fabric of our school.

JoEd - This is a very reflective time of year for me. The end of the year always brings great joy and great sadness. Having students two years creates a strong bond. I'm so proud of their accomplishments and I will miss the fifth graders deeply. I'm really lucky to be a teacher here and a teacher in life.

Rob - Very grateful for getting to the end of the school year and for my time on the board.

Ellen - Really enjoyed seeing the sixth graders on the science presentations. They did such a great job and presented with poise. Thank you to Jenny for her tenure as PTO president. Thank you to Rob for everything you've done for the board. Cole, I appreciate everything you've done on the board.

Cole - Everyone has been doing a really good job in this very different year. Looking forward to having a more normal year next year. Thank you to Jenny for her work on the PTO and for her kind words for Vicki. Thank you for the learning experience of being on the board.

Julie Stellpflug - Thank you to Cole and Rob for serving on the board through all the ups and down. It is a big commitment and I appreciate your dedication through all of it. Jenny, you've shaped the PTO

into something tremendous - you've left your mark. I appreciate the dedication of the teachers for ending the year in such a positive way with many fun experiences. Summer will be nice to hit the reset button and learn from our experiences.

6.02 Enrollment Report

There is no change in the enrollment report. Lisa Dostal has been working hard on filling vacant student seats for next year.

6.03 Curriculum and Instruction: year-end report

This is the time of year where we have processes going on at our school that are so important for us as a staff. Over the past few weeks, all students have been assessed through standardized testing that is done state-wide and classroom assessments. What is important about this information, though, is the discussion the staff has with the results. Because we are so small, every child is discussed individually. In the fall, we will gather as a staff and talk about every student. This is one of those times that, because we are a small school, helps us build community. It allows every teacher to learn about every student whether they are in their class or not.

Julie Turk - I was so impressed with the conversation the teachers had during this conversation. I can't wait to get to know all of these kids.

6.04 GB Self-Assessment

Please submit self-assessment forms to Lisa Dostal by June 8th.

7. DISCUSSION

7.01 2021-2022 Budget Adoption

A discussion of the 2021-2022 Budget was held. It will reflect May revise numbers until the June adoption.

7.02 2021-2024 LCAP Adoption

A discussion of the 2021-2022 LCAP was held. State priorities were added and the change in in lieu property tax/State funding were revised.

7.03 Expanded Learning Opportunities Grant Plan

A discussion of the Expanded Learning Opportunities Grant Plan was held.

Lisa Dostal - Julie Turk has been working extremely hard to develop these plans.

Jen Senior - It's exciting to have training scheduled in as part of this plan.

7.04 Personnel Handbook

A discussion of the Personnel Handbook was held. The only change is regarding the school provided Health Benefits.

8. ACTION

8.01 2021-2022 Budget Adoption

Cole made a motion to approve the Budget. Kevin seconded. All were in favor.

8.02 2021-2024 LCAP Adoption

Rob made a motion to approve the LCAP. JoEd seconded. All were in favor.

8.03 Expanded Learning Opportunities Grant Plan

JoEd made a motion to approve the Expanded Learning Opportunities Grant. Julie Stellpflug seconded. All were in favor.

8.04 Personnel Handbook

Julie Stellpflug made a motion to approve the Personnel Handbook. Rob seconded. All were in favor.

9. CONSENT AGENDA

9.04 MOU Amendment

Ellen made a motion to approve the MOU. Julie Stellpflug seconded. All were in favor.

10. UPCOMING MEETING PLANNING

10.01 Develop Agenda

The board will meet in August for a board training, more details to follow.

10.02 Review assignments and action items

10.03 Next scheduled meeting: TBD

**BELLEVUE-SANTA FE CHARTER SCHOOL
CURRENT ENROLLMENT
2021-2022 SCHOOL YEAR
August 19, 2021**

Forum	Enrollment
Yellow (K)	24
Orange (1)	24
Red (2/3)	24
Purple (2/3)	23
Green (4/5)	22
White (4/5)	23
Blue (6)	20
Enrollment K-6	160
K-3	95
4-6	65

45-Day Revise Update
Impacts of the State Budget
For Fiscal Year 2021-22

The 2021-22 California State Budget (Assembly Bill 74) was signed by Governor Newsom on June 28, 2021. Ed Code 42127(i)(4) states that:

Not later than 45 days after the governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act.

The following changes will be made to the Bellevue Santa Fe 2021-22 budget as of July 1, 2021, and will be reflected in the revised budget that will be presented to the Board of Trustees in December.

- Local Control Funding Formula
 - The Local Control Funding Formula (LCFF) was funded with a “Mega” COLA of 5.07%.
 - Other major changes to the State Budget are listed below:
 - The reserve Cap is triggered beginning in 2022-23 LEA’s reserves cannot exceed 10%.
 - Adjusts the Special Education formula and sets the base at \$715/ADA
 - Unemployment insurance was reduced to 1.23% from the May Revise to .50% in AB 138 signed by the Governor on July 16, 2021.
 - Short-term independent study Ed Code 46300 was amended to allow independent study to be claimed after three or more consecutive days from the prior requirement of five or more consecutive days.
- LCAP significant changes
 - New carryover requirements are starting in 2022-23. LEA’s will have to include in their LCAPs a calculation of any shortfall in spending by quantitatively or qualitatively between the planned LCAP actions and services for supplemental services and the *actual* actions and services carried out. This calculated amount of the shortfall will have to be included in the next LCAP year to show the increase for improved services.
 - In addition, by February 2022 the district will be required to submit a supplement template which is part of the update on the “annual update” for the LCAP. The template which will be available late November will outline required information to be included.
- Special Education
 - \$13,384 increase in AB 602 Funding
 - The Governor’s budget increased special education funding (AB 602) from \$625 to \$715 per ADA.

- Additional funds were added to the Special Education Early Intervention Preschool Grant; these funds will supplement existing special education preschool programs.
- Additional one-time funds are allocated to address learning loss due to COVID for students with disabilities.
- Universal Transitional Kindergarten
 - \$100,569 in One-time planning and implementation funding.
 - Starting in 2022-23, expanded eligibility by two months until all four-years are offered TK.
 - There is not additional on-going funding for the expansion of the TK program.
 - Class ratios starting in 2022-23 are 12:1 student to adult moving to 10:1 in 2023-24 if funding is available.
 - One-time California Prekindergarten Planning and Implementation Grant.
 - Additional One-time funding for professional development. This will be a competitive grant. LEAs or a consortium of providers can apply.
- Expanded Learning Opportunities
 - \$50,00 One-time funding for all unduplicated students in elementary schools.
 - In 2021-22 must offer to at least all unduplicated students in K-6 additional before or after school opportunities for expanded learning. And must provide to at least 50% of unduplicated students in K-6.
 - In 2022-23 must offer to all students K-6 and provide to all who request it.
- PERS/STRS
 - There was not budget relief for STRS and PERS. The rates are as following for 2021-22

	2018-19	2019-20	2020-21	2021-22
STRS	16.040%	17.100%	16.150%	16.920%
PERS	16.140%	19.720%	20.700%	22.910%

The following One-time COVID relief funds were not included in the development of the budget. The budget was completed before all information was received from CDE. All COVID funding which was not reflected in the budget will be budgeted and presented at the 1st Interim.

- Expanded Learning Opportunities
 - \$85,404
 - Expanded learning – extending the school year or day, or otherwise generally increasing the amount of instructional time/services provided.
 - \$9,490
 - Restricted to support Paraprofessional cost for increase services for students.

BSFCS COVID Precautions 21-22

Limiting Transmission

- Staff and students will be advised to stay home if they are not feeling well, and/or exhibit symptoms of COVID-19
- All staff are vaccinated
- Staff and students exhibiting symptoms of COVID-19 will be masked immediately and sent home from the front office until they have met CDC criteria to discontinue home isolation
- Staff members and students with laboratory-confirmed COVID-19, AND symptomatic staff members and students who are not tested, AND staff members and students with a negative test for COVID-19 but high degree of suspicion for COVID-19 (i.e., symptomatic and history of household contact with laboratory-confirmed COVID-19) will be directed not to return until they have met CDC criteria for release from isolation, including 24 hours with no fever without taking fever-reducing medications, symptoms have improved, and at least 10 days have passed since symptom onset.
- Staff members and students with a negative test for COVID-19 and low degree of suspicion for COVID-19 may return to school once symptoms have resolved and afebrile x 24 hours without fever-reducing medications.
- School communication with SLOPHD, staff, and families for positive COVID-19 cases while maintaining confidentiality in accordance with FERPA and state privacy laws related to educational records
- Daily self screening for staff
- Daily family screening for students prior to arrival on site
- Staff and students will be monitored throughout the day for signs of COVID-19 symptoms
- Classroom volunteers will be vaccinated or tested for COVID 19 on a weekly basis

Face Coverings

- Face coverings are required of all staff, parents, students, and visitors while indoors with students in accordance with CDPH guidelines unless a person is exempt as explained in the guidelines.
- The school will teach and reinforce use of face coverings. Cloth face coverings should be laundered daily or and changed if wet or visibly soiled. Review the CDC guidance on the use and care of cloth face coverings.
- Students and staff will be frequently reminded not to touch the face covering and to wash their hands frequently.

- The school will provide disposable face coverings if a student, staff member, or visitor forgets to bring one.

Exemptions

- People are exempted from the requirement if they are under age 2, have a medical or mental health condition or disability that would impede them from properly wearing or handling a face covering, those with a communication disability, or when it would inhibit communication with a person who is hearing impaired. Those with communication disabilities or caregivers of those with communication disabilities can consider wearing a clear mask or cloth mask with a clear panel when appropriate.
- Persons exempted from wearing a face covering due to a medical condition, as confirmed by school district health team and therapists, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

Family Responsibility for Providing Face Coverings

Students, staff, and community members are required to wear face coverings while indoors with students in accordance with CDPH Guidelines. Parents and guardians should provide face coverings for their own student and a sufficient supply of clean or unused face coverings for their child each day to replace coverings as needed. Have a plan for routine cleaning of cloth face coverings. The number of cloth face coverings needed for each student will vary by student and by day. If a student does not have an adequate supply of face coverings, the school will provide a face covering. The school may inform the parent that additional face coverings are needed. Should there be a need, BSFCS will provide face coverings.

Parents or guardians should be sure the face coverings are:

- ✓ Clearly marked with the child's name;
- ✓ Clearly marked and/or designed to distinguish which side of the covering should be worn facing outwards for proper wear.

NOTE: If a parent supplies surgical face masks rather than cloth face coverings, the surgical face masks may also be used according to the guidance above.

Hygiene

- Hand sanitizer with at least 60% ethyl alcohol will be used at entry points to buildings/classrooms

Ventilation

- Ventilation systems are maintained and operate properly. MERV 13 Filters will be evaluated every three months and cleaned or replaced as necessary.
- Medical Grade Filtration H13 True HEPA air purifiers are used in each classroom.

Prevention

- Practice hygiene in accordance with health and safety guidelines:
 - Frequent wash hands for twenty seconds (especially after using a restroom; prior to eating; after sneezing, coughing, or blowing nose)
 - Use hand sanitizer if soap and water is not an option
- Avoid touching face
- Practice respiratory etiquette: sneeze into a tissue or your inside elbow; cover your cough
- Use a self-provided or school-provided face covering
- Perform family home wellness screening for symptoms of COVID 19 prior to coming to school

Routine Cleaning and Disinfecting

“Cleaning” involves water and soap or a detergent, does not use disinfecting agents, and significantly decreases germs on surfaces and decreases infectious risks. “Disinfection” kills germs on surfaces using specific agents (see below for those approved for use). If a case has been identified, the spaces where the case spent a large proportion of their time (i.e., classroom, or administrator’s office if an administrator) will be disinfected. Frequent disinfection can pose a health risk to children and students due to the strong chemicals often used and so is not recommended in the school setting unless a case has been identified. Frequently touched surfaces and objects will be cleaned at least daily (or more, depending on use patterns) such as:

- Face shield
- Door knobs and handles
- Classroom desks and chairs
- Lunch tables and benches
- Countertops
- Light switches
- Shared toys
- Shared remote controls
- Shared telephones
- Shared desktops
- Shared computer keyboards and mice
- Sink faucets

Screening for COVID-19

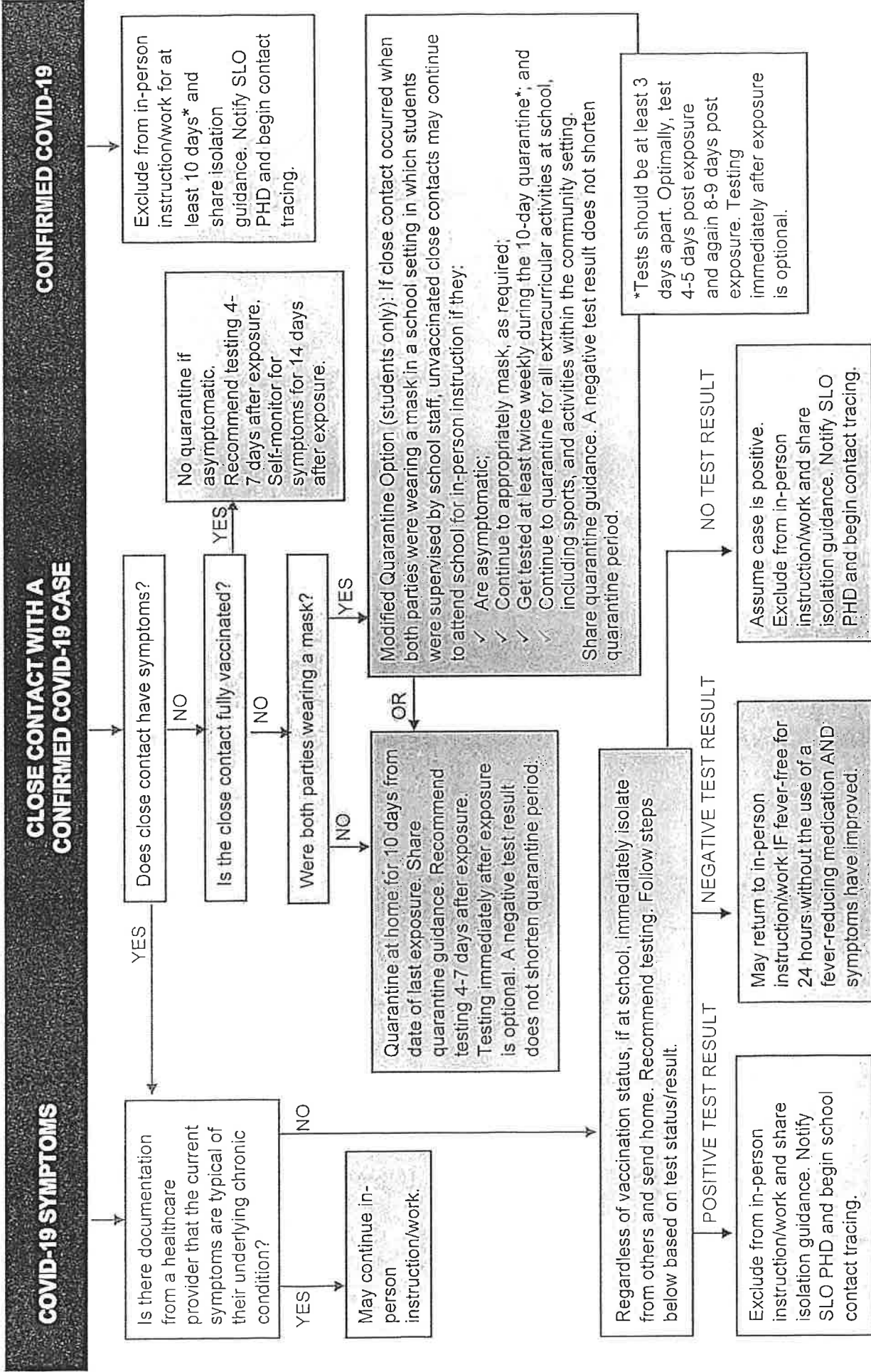
Note a symptom only if it has changed from usual or baseline health.

- Temperature 100.4 degrees Fahrenheit or higher using a touchless thermometer
- Sore throat
- Cough (for individuals with chronic cough due to allergies or asthma, a change in their cough from baseline)
- Difficulty breathing (for individuals with asthma, a change from their baseline breathing)
- Diarrhea or vomiting
 - New onset of severe headache, especially with a fever

Absence Protocol

Call the school at (805)595-7169 or email Lisa Dostal (ldostal@bsfcs.org) at the front office to report a student absence. Seek medical attention and medical information from your healthcare provider. Students with symptoms of illness will need to be fever-free for 24 hours without fever-reducing medication, and show significant improvement of symptoms **prior** to returning to campus.

Symptomatic students without a negative test result (or Dr. Note) or who test positive for COVID 19 must meet the home isolation criteria, wait 10 days since first symptoms, be fever-free for 24 hours without fever-reducing medication, and show significant improvement of symptoms **prior** to returning to campus.



Once the individual has completed the minimum isolation or quarantine period, they can return to in-person instruction or to work if they have been fever-free for 24 hours without the use of a fever-reducing medication AND symptoms have improved.

Exposure Management for a COVID-19 Case at School

- ✓ After identifying a confirmed COVID-19 case (student or employee), instruct the case to follow Home Isolation Instructions for COVID-19. A confirmed COVID-19 case is an individual who has a positive COVID-19 test.
- ✓ Report positive case to SLO PH without delay
 - Use the case reporting portal at www.slocounty.ca.gov/K12COVID
- ✓ Identify all individuals in the school who have had an exposure to the confirmed case during their infectious period (close contacts).
- ✓ and develop list of exposed contacts
 - List includes name of exposed person, date of birth, COVID-19 vaccination status, email of parent or guardian if a minor, or mailing address if no email.
 - Information shared to public health authorities is authorized under FERPA.
- ✓ Email list of contacts to SLO PH at publichealth.k12covid@co.slo.ca.us.
 - Don't include names in email subject line.
- ✓ Exclude cases and exposed contacts from in-person instruction/work as indicated (see reverse side for instructions).
- Recommend testing as indicated.
- ✓ Monitor for additional cases

Vaccination Verification Considerations

School that decide to verify vaccination status of students and staff can refer to the CDPH vaccine verification recommendations to inform implementation of prevention strategies that vary by vaccination status (testing, contact tracing efforts, and quarantine and isolation practices). Verification should be a private and confidential process. Schools may also decide to accept self-attestation of vaccination status. People whom vaccine status is unknown should be considered unvaccinated.

Diagnostic COVID-19 Tests & Results

There are two types of viral diagnostic tests that are used to test for current for SARS-CoV-2, the virus that causes COVID-19. Reverse transcription polymerase chain reaction (PCR) tests are a type of Nucleic Acid Amplification Test (NAAT), also known as molecular, and PCR tests performed in a laboratory are the best types of viral tests to look for current infection.

Antigen tests are immunoassays that detect the presence of a specific viral antigen. Antigen tests generally have similar specificity but are less sensitive than most NAATs. Most are less expensive than NAATs and can be processed at the point of care with results available in minutes. Because of the performance characteristics of antigen tests, it may be necessary to confirm some antigen test results with a laboratory-based PCR.

At-home testing, or self-collection, is not recommended for evaluation of an individual's status.

People who have tested positive for COVID-19 within the past 3 months and recovered do not need to get tested following an exposure unless they develop new symptoms.

The following matrix shows the appropriate uses for antigen and PCR tests.

CONDITIONS	TEST RESULTS			
	(+) PCR	(-) PCR	(+) Antigen	(-) Antigen
Symptomatic	Infection confirmed	Not infected with SARS-CoV-2	Infection confirmed	Need PCR test to confirm
Asymptomatic Close Contact	Infection confirmed	No current evidence of infection	Need PCR test to confirm	Need PCR test to confirm
Asymptomatic & No Known Exposure	Infection confirmed	Not infected with SARS-CoV-2	Need PCR test to confirm	Not infected with SARS-CoV-2

UNIFORM COMPLAINT POLICY AND PROCEDURES

Scope

Bellevue-Santa Fe Charter School (“Charter School”) policy is to comply with applicable federal and state laws and regulations. The Charter School is the local agency primarily responsible for compliance with federal and state laws and regulations governing educational programs. Pursuant to this policy, persons responsible for conducting investigations shall be knowledgeable about the laws and programs which they are assigned to investigate. This complaint procedure is adopted to provide a uniform system of complaint processing for the following types of complaints:

(1) Complaints of unlawful discrimination, harassment, intimidation or bullying against any protected group, including actual or perceived discrimination, on the basis of the actual or perceived characteristics of age, ancestry, color, disability, ethnic group identification, gender expression, gender identity, gender, genetic information, nationality, national origin, race or ethnicity, religion, sex, or sexual orientation, or on the basis of a person’s association with a person or group with one or more of these actual or perceived characteristics in any Charter School program or activity; and

(2) Complaints of violations of state or federal law and regulations governing the following programs including but not limited to: Adult Education Programs, After School Education and Safety Programs, Agricultural Vocational Education Programs, American Indian Education Centers and Early Child Education Program Assessments, Consolidated Categorical Aid Programs, Career Technical and Technical Education and Career Technical and Technical Training Programs, Child Care and Development Programs, Foster and Homeless Youth Services, Migrant Education Programs, Every Student Succeeds Act / No Child Left Behind Act (2001) Programs (Titles I-VII), including improving academic achievement, compensatory education, limited English proficiency, and migrant education, Regional Occupational Centers and Programs, Bilingual Education, Economic Impact Aid, and Tobacco-Use Prevention Education.

(3) A complaint may also be filed alleging that a pupil enrolled in a public school was required to pay a pupil fee for participation in an educational activity as those terms are defined below.

a. “Educational activity” means an activity offered by a school, school district, charter school or county office of education that constitutes an integral fundamental part of elementary and secondary education, including, but not limited to, curricular and extracurricular activities.

b. “Pupil fee” means a fee, deposit or other charge imposed on pupils, or a pupil’s parents or guardians, in violation of Section 49011 of the Education Code and Section 5 of Article IX of the California Constitution, which require educational activities to be provided free of charge to all pupils without regard to their families’ ability or willingness to pay fees or request special waivers, as provided for in *Hartzell v. Connell* (1984) 35 Cal.3d 899. A pupil fee includes, but is not limited to, all of the following:

i. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

ii. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, uniform or other materials or equipment.

iii. A purchase that a pupil is required to make to obtain materials, supplies, equipment or uniforms associated with an educational activity.

c. A pupil fees complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with laws relating to pupil fees.

d. If the Charter School finds merit in a pupil fees complaint the Charter School shall provide a remedy to all affected pupils, parents, and guardians that, where applicable, includes reasonable efforts by the Charter School to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.

e. Nothing in this section shall be interpreted to prohibit solicitation of voluntary donations of funds or property, voluntary participation in fundraising activities, or school districts, school, and other entities from providing pupils prizes or other recognition for voluntarily participating in fundraising activities.

(4) Complaints of noncompliance with the requirements governing the Local Control Funding Formula or Sections 47606.5 and 47607.3 of the Education Code, as applicable.

(5) Complaints of noncompliance with the requirements of Education Code Section 222 regarding the rights of lactating pupils on a school campus. If the Charter School finds merit in a complaint, or if the Superintendent finds merit in an appeal, the Charter School shall provide a remedy to the affected pupil.

The Charter School acknowledges and respects every individual's rights to privacy. Unlawful discrimination, harassment, intimidation or bullying complaints shall be investigated in a manner that protects (to the greatest extent reasonably possible) the confidentiality of the parties and the integrity of the process. The Charter School cannot guarantee anonymity of the complainant. This includes keeping the identity of the complainant confidential. However, the Charter School will attempt to do so as appropriate. The Charter School may find it necessary to disclose information regarding the complaint/complainant to the extent necessary to carry out the investigation or proceedings, as determined by the Principal/Superintendent or designee on a case-by-case basis.

The Charter School prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of unlawful discrimination, harassment, intimidation or bullying. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

Compliance Officers

The Board of Directors designates the following compliance officer(s) to receive and investigate complaints and to ensure the Charter School's compliance with law:

Julie Turk
Principal/Superintendent
Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405
(805) 595-7169

The Principal/Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Principal/Superintendent or designee.

Should a complaint be filed against the Principal/Superintendent, the compliance officer for that case shall be the President or Chairperson of the Charter School Board of Directors.

Notifications

The Principal/Superintendent or designee shall annually provide written notification of the Charter School's uniform complaint procedures to employees, students, parents and/or guardians, advisory committees, private school officials and other interested parties (e.g., Adult Education).

The annual notice shall be in English, and when necessary, in the primary language, pursuant to section 48985 of the Education Code if fifteen (15) percent or more of the pupils enrolled in the Charter School speak a single primary language other than English.

The Principal/Superintendent or designee shall make available copies of the Charter School's uniform complaint procedures free of charge.

The annual notice shall include the following:

- (a) A statement that the Charter School is primarily responsible for compliance with federal and state laws and regulations.
- (b) A statement that a pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.
- (c) A statement identifying the responsible staff member, position, or unit designated to receive complaints.
- (d) A statement that the complainant has a right to appeal the Charter School's decision to the CDE by filing a written appeal within 15 days of receiving the Charter School's decision.
- (e) A statement advising the complainant of any civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and of the appeal pursuant to Education Code § 262.3.

(f) A statement that copies of the local educational agency complaint procedures shall be available free of charge.

Procedures

The following procedures shall be used to address all complaints which allege that the Charter School has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

- Step 1: Filing of Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the Charter School.

A complaint alleging unlawful discrimination, harassment, intimidation or bullying shall be initiated no later than six (6) months from the date when the alleged unlawful discrimination, harassment, intimidation or bullying occurred, or six (6) months from the date when the complainant first obtained knowledge of the facts of the alleged unlawful discrimination, harassment, intimidation or bullying. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination, harassment, intimidation or bullying or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination, harassment, intimidation or bullying.

Pupil fee complaints shall be filed not later than one (1) year from the date the alleged violation occurred.

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, the Charter School staff shall assist him/her in the filing of the complaint.

- Step 2: Mediation

Within three (3) days of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make arrangements for this process.

Before initiating the mediation of an unlawful discrimination, harassment, intimidation or bullying complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the Charter School's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

- Step 3: Investigation of Complaint

The compliance officer is encouraged to hold an investigative meeting within five (5) days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative shall have an opportunity to present the complaint and evidence or information leading to evidence to support the allegations in the complaint.

A complainant's refusal to provide the Charter School's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation.

The Charter School's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

- Step 4: Response

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the Charter School's investigation and decision, as described in Step #5 below, within sixty (60) days of the Charter School's receipt of the complaint.

- Step 5: Final Written Decision

The Charter School's decision shall be in writing and sent to the complainant. The Charter School's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The decision shall include:

1. The findings of fact based on evidence gathered.
2. The conclusion(s) of law.
3. Disposition of the complaint.
4. Rationale for such disposition.
5. Corrective actions, if any are warranted.

6. Notice of the complainant's right to appeal the Charter School's decision within fifteen (15) days to the CDE and procedures to be followed for initiating such an appeal.

7. For unlawful discrimination, harassment, intimidation or bullying complaints arising under state law, notice that the complainant must wait until sixty (60) days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies.

8. For unlawful discrimination, harassment, intimidation or bullying complaints arising under federal law such complaint may be made at any time to the U.S. Department of Education, Office for Civil Rights.

If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of the Charter School's expectations. The report shall not give any further information as to the nature of the disciplinary action.

Appeals to the California Department of Education

If dissatisfied with the Charter School's decision, the complainant may appeal in writing to the CDE within fifteen (15) days of receiving the Charter School's decision. When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the Charter School's decision.

Upon notification by the CDE that the complainant has appealed the Charter School's decision, the Principal/Superintendent or designee shall forward the following documents to the CDE:

1. A copy of the original complaint.
2. A copy of the decision.
3. A summary of the nature and extent of the investigation conducted by the Charter School, if not covered by the decision.
4. A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by all parties and gathered by the investigator.
5. A report of any action taken to resolve the complaint.
6. A copy of the Charter School's complaint procedures.
7. Other relevant information requested by the CDE.

The CDE may directly intervene in the complaint without waiting for action by the Charter School when one of the conditions listed in Title 5, California Code of Regulations, Section 4650 exists,

including cases in which the Charter School has not taken action within sixty (60) days of the date the complaint was filed with the Charter School.

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the Charter School's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For unlawful discrimination, harassment, intimidation or bullying complaints arising under state law, however, a complainant must wait until sixty (60) days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the Charter School has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

UNIFORM COMPLAINT PROCEDURE FORM

Last Name: _____ First Name/MI: _____
Student Name (if applicable): _____ Grade: _____ Date of Birth: _____
Street Address/Apt. #: _____
City: _____ State: _____ Zip Code: _____
Home Phone: _____ Cell Phone: _____ Work Phone: _____
School/Office of Alleged Violation: _____

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- | | | |
|---|--|--|
| <input type="checkbox"/> Adult Education | <input type="checkbox"/> After School Education and Safety | <input type="checkbox"/> Agricultural Vocational Education |
| <input type="checkbox"/> American Indian Education | <input type="checkbox"/> Consolidated Categorical Aid | <input type="checkbox"/> Career/Technical Education |
| <input type="checkbox"/> Child Development Programs | <input type="checkbox"/> No Child Left Behind Programs | <input type="checkbox"/> Foster/Homeless Youth |
| <input type="checkbox"/> Migrant Education | <input type="checkbox"/> Every Student Succeeds Act Prog. | <input type="checkbox"/> Regional Occupational Programs |
| <input type="checkbox"/> Pupil Fees | <input type="checkbox"/> Local Control Funding Formula | <input type="checkbox"/> Tobacco-Use Prevention Education |
| <input type="checkbox"/> Bilingual Education | | <input type="checkbox"/> Lactating Pupils |
| | | <input type="checkbox"/> Economic Impact Aid |

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis of the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

- | | | |
|-----------------------------------|--|---|
| c Age | c Gender / Gender Expression / Gender Identity | c Sex (Actual or Perceived) |
| c Ancestry | c Genetic Information | c Sexual Orientation (Actual or Perceived) |
| c Color | c National Origin | c Based on association with a person or group with one or more of these actual or perceived characteristics |
| c Disability (Mental or Physical) | c Race or Ethnicity | |
| c Ethnic Group Identification | c Religion | |

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents. Yes No

Signature: _____ Date: _____

Mail complaint and any relevant documents to:

Julie Turk
Principal/Superintendent
Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405
(805) 595-7169

BSFCS Bylaws

OFFICERS.

5.1 Officers of the Corporation. The Officers of the Corporation shall be a president, a secretary, and a treasurer. The Corporation will also have such other officers as may be appointed in accordance with Section 5.3 of these Bylaws. Any number of offices may be held by the same person, except that neither the secretary nor the treasurer may serve concurrently as either the president.

5.2 Selection of Officers. The officers of the Corporation, except as appointed under Section 5.3 of these Bylaws, shall be elected annually by the Board and each shall serve at the pleasure of the Board, subject to the rights, if any, of any office under contract of employment. Neither the president nor the treasurer shall be an employee of the school.

5.3 Other Officers. The Board may appoint and may authorize the president or other officer to appoint any other officers that the School or Corporation may require, each of whom shall have the title, hold office for the period, have the authority, and perform the duties determined by the Board or specified in the Bylaws.

5.4 Removal of Officers. Without prejudice to any rights of an officer under any contract of employment, any officer may be removed, with or without cause, by the Board or by an officer on whom the Board may confer that power of removal.

5.5 Resignation of Officers. Any officer may resign at any time by giving written notice to the Corporation. The resignation shall take effect as of the date the notice is received or at any later time specified in the notice and, unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

5.6 Vacancies in Offices. A vacancy in any office due to death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointments to that office, provided that such vacancies shall be filled as they occur and not on an annual basis.

5.7 Responsibilities of Officers.

(a) President. The president shall preside at Board meetings and shall exercise and perform such other powers and duties as may be assigned by the Board or prescribed by the Bylaws. The president shall, subject to the control of the Board, and in conjunction with the Officers of the School, assist in supervising and directing the business, activities, affairs and the officers of the Corporation.

(b) Secretary.

(i) Book of Minutes. The secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the Board may direct, a book of minutes of all meetings, proceedings, and actions of the Board, or committees of the Board. The minutes of meetings shall include the time and place of holding, whether the meeting was general or special and, if special, how authorized, the notice given, the names of those present at Board and committee meetings. The secretary shall keep or have kept at the principal office in California, a copy of the Articles of Incorporation and Bylaws, as amended to date.

(ii) Notices, Seal, and Other Duties. The secretary shall give, or cause to be given, all required notices of all meetings of the Board and of committees of the Board. The secretary shall keep the corporate seal in safe custody, and shall have such other powers and perform such other duties as the Board or the Bylaws may prescribe.

(c) Treasurer.

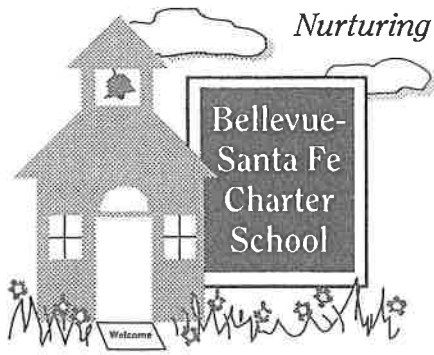
(i) Book of Accounts. The treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the Corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall be open to inspection by any director at all reasonable times.

(ii) Deposit and Disbursement of Money and Valuable. The treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board may designate, shall disburse the Corporation's funds as the Board may designate, shall disburse the Corporation's funds as the Board may order, shall render to the president and directors, when requested, an account of all transactions as treasurer and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as the Board or the Bylaws may prescribe.

(iii) Bond. If required by the Board, the treasurer shall give the Corporation a bond in the amount and with the surety or sureties specified by the Board for faithful performance of the duties of his/her office and for restoration to the Corporation of all its books, papers, vouchers, money, and other property of every kind in his or her possession or under his or her control on his or her death, resignation, retirement, or removal from the office.

**BELLEVUE-SANTA FE CHARTER SCHOOL
Governing Board Calendar – 2021-22**

<p align="center">JULY</p> <p align="center">NOVEMBER 18, 2021</p> <p><u>Open Session 4:00</u> <u>Information:</u> CAASPP (state test) results</p> <p><u>Discussion:</u> PTO MOU Committee 2021-22 Budget Report</p> <p><u>Action:</u> PTO MOU Committee 2021-22 Budget Report</p>	<p align="center">AUGUST 19, 2021</p> <p><u>Open Session 4:00</u> 45 Day Budget Revise BSFCS COVID Precautions 2021-22</p> <p><u>Discussion:</u> Uniform Complaint Procedure Appoint GB Officers GB Calendar GB Declaration</p> <p><u>Action:</u> Uniform Complaint Procedure Appoint GB Officers GB Calendar</p>	<p align="center">SEPTEMBER 16, 2021</p> <p><u>Open Session: 4:00</u> <u>Public Hearing:</u> Instructional Materials Sufficiency</p> <p><u>Discussion:</u> 2022-23 Instructional Calendar Governing Board Goals</p> <p><u>Action:</u> 2020-21 Unaudited Actuals Report 2022-23 Instructional Calendar</p>	<p align="center">OCTOBER 21, 2021</p> <p><u>Open Session: 4:00</u> <u>Discussion:</u></p> <p><u>Action:</u></p>
<p align="center">NOVEMBER 18, 2021</p> <p><u>Open Session 4:00</u> <u>Information:</u> CAASPP (state test) results</p> <p><u>Discussion:</u> PTO MOU Committee 2021-22 Budget Report</p> <p><u>Action:</u> PTO MOU Committee 2021-22 Budget Report</p>	<p align="center">DECEMBER 16, 2021</p> <p><u>Open Session 4:00</u> <u>Information:</u></p> <p><u>Discussion:</u></p> <p><u>Action:</u> 1st Interim Budget Report</p>	<p align="center">JANUARY 20, 2022</p> <p><u>Open Session 4:00</u> <u>Information:</u> Statement of Economic Interest</p> <p><u>Discussion:</u></p> <p><u>Action:</u></p> <p><u>Consent Agenda:</u> Annual Financial Audit</p>	<p align="center">FEBRUARY 17, 2022</p> <p><u>Special Governing Board meeting:</u> Annual Governing Board/Staff joint meeting</p> <p><u>Open Session: 4:00</u> <u>Information:</u> State Budget Projections</p> <p><u>Discussion:</u></p> <p><u>Action:</u> 2nd Interim Budget Report</p>
<p align="center">MARCH 17, 2022</p> <p><u>Open Session 4:00</u> <u>Information:</u></p> <p><u>Discussion:</u> GB Election Process</p> <p><u>Action:</u> GB Election Process</p> <p><u>Consent Agenda:</u> Annual Financial Audit</p>	<p align="center">APRIL 21, 2022</p> <p align="center"><u>ANNUAL TOWN HALL MEETING</u></p> <p><u>Open Session 4:00</u> <u>Information:</u> Curriculum and Instruction: • Mid-year Report Governing Board Candidate Statements</p> <p><u>Discussion:</u></p> <p><u>Action:</u></p>	<p align="center">MAY 19, 2022</p> <p><u>Open Session 4:00</u> <u>Public Hearing:</u> 2022-2023 Proposed Budget and Local Control Accountability Plan (LCAP)</p> <p><u>Information:</u></p> <p><u>Discussion:</u> 2022-2023 Budget Review Governing Board Goals</p> <p><u>Action:</u> GB Election – ratify results</p>	<p align="center">JUNE 2, 2022</p> <p><u>Open Session 4:00</u> <u>Information:</u> Curriculum and Instruction: Year end report GB self-assessment</p> <p><u>Discussion:</u> 2022-2023 Budget Adoption 2022-2023 LCAP Adoption Personnel Handbook</p> <p><u>Action:</u> 2022-2023 Budget Adoption 2022-2023 LCAP Adoption Personnel Handbook</p>



Nurturing a love of learning

I, _____, agree to participate on the Governing Board of the Bellevue - Santa Fe Charter School for the 2021-2022 school year. As a member of the BSFCS Governing Board I agree to abide by the bylaws established by BSFCS and uphold the BSFCS Mission, Beliefs and Goals. I also agree to:

- Represent the interests of all people served by the school, and not favor any special interests.
- Not use my service on this Board for personal advantage or for the advantage of friends or associates.
- Maintain the confidentiality of privileged information that may be conveyed at Board meetings.
- Respect and support the majority decisions of the Board.
- Do nothing to violate the trust of those who elected or appointed me to the Board, or of those we serve.
- Never exercise authority as a Board member except when acting in a meeting with the full Board or as I am delegated by the Board.
- Consider myself a “trustee” of BSFCS and do my best to ensure that the school is well maintained, financially secure, forward moving and always operating in the best interests of those we serve.
- Attend regular board meetings and special meetings as required in the bylaws. Board members are allowed no more than 3 absences annually unless excused by the Chairman of the Board.
- Enter into full discussion and participation in policy decisions affecting the school, the staff and students, and the community at large.
- Become familiar and informed with BSFCS programs. Offer suggestions with respect to the improvement of BSFCS programs and operations.
- Be willing to serve on committees to which I may be assigned, within my personal time limitations.
- Attend BSFCS Functions, as time allows, and serve as a liaison between the school constituents and the Board.
- Abide by the BSFCS Governing Board Code of Conduct.

Printed Name

Date

Signature

**STATEMENT OF COMMITMENT
THE GOVERNING BOARD
OF
BELLEVUE - SANTA FE CHARTER SCHOOL**

PURPOSE: The BSFCS Governing Board is dedicated to and directed to uphold the BSFCS Mission, Beliefs and Goals, as set forth herein. The Board is committed to the creation and assessment of school policies in an effort to optimize the educational experience of its students, the working environment of its staff and the required compliance with both State and San Luis Coastal Unified School District requirements. The Board is further committed to promote excellence in learning through the best possible environment for its students and the greatest possible collaboration with its surrounding community.

Mission:

Bellevue-Santa Fe Charter School is a school of choice, which serves kindergarten to sixth grade students from the Avila Valley and surrounding areas. Our school creates a safe, supportive, inspiring, and challenging school environment where learning is optimized for every child.

Our Beliefs:

- We believe every person is unique and has inherent worth.
- We believe learning is a natural and enjoyable process.
- We believe each person should be supported to achieve their full potential.
- We believe every person has responsibility for their own choices and actions.
- We believe respectful, compassionate, positive relationships are essential to personal fulfillment.
- We believe the community and culture in which one is nurtured has an enduring impact on individual development.

Our Goals:

- To acknowledge, respect, and address the individual learning styles and developmental stages of each student in order to support them in achieving their full potential.
- To encourage curiosity, creativity, innovation, and a love for learning in a safe, structured environment.
- To stay open to continuous improvement and innovation.
- To ensure that each student meets or exceeds the California Common Core Content Standards.
- To encourage personal responsibility and accountability for one's own actions, both social and academic.
- To promote a respectful partnership between teachers, parents and students.
- To teach and model respectful, positive, compassionate behavior.
- To promote multicultural perspectives, global citizenship, social responsibility and empathy.
- To maintain a small community school with small class sizes.
- To hire, support and retain professional, motivated and dedicated staff.

CODE OF CONDUCT

FOR THE BSFCS GOVERNING BOARD

I. INTRODUCTION

Membership on the Governing Board of BSFCS is associated with certain duties and responsibilities. This Code of Conduct outlines, but is not limited to said duties and responsibilities.

II. BROWN ACT COMPLIANCE

Members of the Governing Board shall, at all times and without exception, comply with the conditions set forth in the Brown Act of 1953.

III. CONFLICTS OF INTEREST

Members of the Governing Board shall not have any fiduciary conflict of interest or other interest contrary to the BSFCS Mission, Beliefs, Goals, and Strategies, as set forth herein.

IV. POLICY DEVELOPMENT

Board members are responsible for establishing all policy matters brought before it for its due consideration. The Governing Board is the one and only source of policy decisions, unless otherwise specified. Although personal positions or thoughts on an issue are important in the formulation of policy, once policy has been established the Governing Board Members shall support the approved policy, regardless of their position.

V. POLICY AGAINST HARASSMENT

BSFCS does not tolerate unlawful harassment of any individual. Any form of harassment which violates federal, state or local law, including, but not limited to harassment related to an individual's race, religion, color, sex, sexual orientation, national origin, ancestry, citizenship, marital status, pregnancy, age, medical condition (cancer related or HIV/AIDS related), or physical or mental disability is a violation of this policy. For these purposes the term "harassment," includes slurs and any other offensive remarks, offensive jokes, other verbal, graphic, or physical conduct.

VI. CRIMINAL & CIVIL ACTIONS

Governing Board Members shall report to the Board, in a timely fashion, any misdemeanors, felonies or civil action allegations associated with ethical or moral improprieties, including but not limited to: drug or alcohol dependency and violations, sexual misconduct, defamation, and illegal business practices.

VII. VIOLATIONS OF CODE OF CONDUCT

Violations of this Code of Conduct may result in disciplinary action, including the removal of a Board member from office and possible loss of Board Member indemnification. Any violation of this Code of Conduct shall be assessed by the Governing Board in a timely fashion. The determination of the Governing Board shall be final, as set forth in the BSFCS Grievance Policy.

VIII. GOVERNING BOARD LIABILITY

Governing Board members are covered through the Self-Insured Schools of California (SISC) school liability program. The limit of liability is \$1,500,000 per occurrence. SISC will pay on behalf of the **COVERED PARTY** all sums which the **COVERED PARTY** shall become legally obligated to pay as **damages** for which the governing board of the **COVERED PARTY** is required to provide coverage in compliance with the provisions of Section 35208 or 72506 of the Education Code of the State of California.