

**Bellevue-Santa Fe Charter School**

Governing Board Packet

Thursday, May 19, 2022

4:15p.m.



Thursday, May 19, 2022  
Governing Board Agenda

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**Location: Bellevue-Santa Fe Charter School**  
1401 San Luis Bay Drive  
San Luis Obispo, CA 93405

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4:00-4:15p.m. CLOSED SESSION  
4:15-5:00p.m. OPEN SESSION

**1. OPEN SESSION**

1.01 Announce Closed Session items

**2. CLOSED SESSION**

2.01 CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

**3. OPEN SESSION**

3.01 Announce action from Closed Session  
3.02 Pledge of Allegiance

**4. ACTION**

4.01 Consensus on Order of Business  
4.02 Approval of Minutes – April 21, 2022

**5. PUBLIC INPUT**

5.01 Correspondence  
5.02 Public Comment

**6. ADMINISTRATOR UPDATES**

**7. PTO REPORT**

**8. INFORMATION**

8.01 Reports by Board members  
8.02 Enrollment Report

**9. PUBLIC HEARING**

9.01 2022-2023 Proposed Budget and Local Control Accountability Plan (LCAP)

**10. DISCUSSION**

10.01 2022-2023 Budget  
10.02 Review Governing Board Goals

**11. ACTION**

11.01 Governing Board Election – ratify results

**12. CONSENT AGENDA**

**13. UPCOMING MEETING PLANNING**

13.01 Develop Agenda  
13.02 Review assignments and action items  
13.03 Next scheduled meeting: May 31, 2022

In compliance with the American Disabilities Act, if you need special assistance to participate in a Governing Board meeting, please contact Principal, Julie Turk at 805-595-7169. Notification of at least 48 hours prior to the meeting will assist staff in assuring reasonable accommodations can be made.



Thursday, April 21, 2022  
Governing Board Draft Minutes

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**Location: Bellevue-Santa Fe Charter School**  
1401 San Luis Bay Drive  
San Luis Obispo, CA 93405  
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**4:00-5:00 p.m. OPEN SESSION**

**In attendance: Kevin Ashworth, Julie Turk, JoEd Sennes, Ellen Pitrowski, Bradley Escobar, Megan Horner, Julie Stellpflug**  
**Public: Jenny Crooks, Vicki Cheatwood, Elaine Elmore**

**1. OPEN SESSION**

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1.01 Pledge of Allegiance

**2. ACTION**

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2.01 Consensus on Order of Business  
2.02 Approval of Minutes – March 17, 2022

Julie Stellpflug made a motion to approve the minutes. Ellen seconded. All were in favor.

**3 PUBLIC INPUT**

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3.01 Correspondence

A letter was read from Stephanie Purvis in regards to the library. The letter is included in the minutes.

3.02 Public Comment

Jenny Crooks - Would like to share how phenomenal the Earth Week activities have been and to thank Rhianna Henderson for her work with this. The pickets in the garden look so good. They are such a charming, whimsical addition to the garden. Thank you to the governing board for doing the job you do.

**4. ADMINISTRATOR UPDATES**

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Rhianna has done a fabulous job organizing the Earth Week activities. The kids have been amazing. Thank you to Jenny Crooks for spearheading the pollinator garden/picket fence. Colonial Days was so good. The culminating dance with Josh Ekblom was such a treat. We're moving into testing soon.

**5. PTO REPORT**

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Wanted to thank Rhianna again for her work during Earth Week. Tomorrow will be the Earth Week movie night. The Chateau Noland event is coming up, tickets are still available. We're working on Summer Send-off with some games, raffles, and bounce houses. More information will be forthcoming. If there are extra funds needed for things around the school, please come to the PTO. Yearbook is done. Thank you to all of the volunteers for their hard work with the yearbook.

**6. INFORMATION**

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6.01 Reports by Board members

Kevin - The end of the year is always a busy time at school and in Blue Forum, so I'll talk a little about both. We're wrapping up our unit on Egypt. The students just finished the first steps in their making of an Egyptian Death Mask. We will be visiting Laguna Middle School next week. The first week of May we have the return of Mock Rock at our morning assemblies. Standardized testing begins that week as well. All students in grades 3-6 will test in May. I know there will be a meeting before, but I also wanted to invite the board to our Volunteer Appreciation Breakfast on May 26th.

JoEd - I want to give a huge thank you to all of our Colonial Days volunteers:

- Dr. Luke Rawlings for apothecary.
- Julie Rawlings for colonial dance
- Sarah Rijnen and Rob Rijnen for stitchery help, tea service, and assistance all week

- Jim and Jenny Crooks for food preservation
- Dr. Jon Fow and Leslie Fow for the soldier's camp and presenting the Sons and Daughters of Liberty
- Jen Senor for cross stitching
- Kevin Ashworth for bringing in the news of new taxes
- Bradley and Kristen Escobar for the cotton trade
- Nancy Tejada for arranging our tea
- Megan Horner for the baked goods

All parents who donated food, drinks, and items for the simulation

All parents who set up and tore down the classrooms

Ellen - I'll be attending the Regent's Dinner, which is exciting.

Bradley - It's a big whirlwind at Bellevue. Lots of volunteerism around the school. From guitar to plays there is so much going on. We appreciate the opportunity to be involved.

Megan - The parents at our school are amazing. Church got into the school and it is so exciting. I've been thinking about what next year will look like without our Instructional Assistants. Is there something we can look into to raise funds for some kind of support (like revisiting the Independent Study). Is there something that we can do to make after school care more affordable? Is there something that can be done to get more students involved in assemblies?

Julie Stellpflug - Thank you to the parents for trusting me to serve on the board these last four years. Serving during COVID definitely provided challenges. Learning more about the operation of the school has been informative. It's time to spend a little more time with my family. Thank you for the opportunity to serve the school.

#### 6.02 Enrollment Report

One student has moved out of the area. Enrollment for next year is looking good.

#### 6.03 Curriculum and Instruction: mid-year report

Some of each meeting is spent with the business of school. We read and discussed an article on the power of praise and how it can impact our classroom. Most of our time has been spent working on growing our understanding of the components of SEL and its practices in our classrooms and teaching. As Julie discussed earlier in the year, we purchased access to an online platform that allows teachers to go through different SEL modules at their own pace. The platform, called Aperture has teachers do some reading and self-reflection through surveys and questionnaires where they identify relative strengths and focus goals within that component. We will then discuss the results of our surveys and questionnaires. Our SEL team (consisting of Erica, Olivia, Lindsey, and Julie Turk) will then extend the conversation in a subsequent meeting. So far we've covered an introduction to SEL, self-awareness, self-management, and optimistic thinking. Next week the staff will be trained in CPR and first-aid, which is a requirement for school personnel.

#### 6.04 Governing Board Candidate Statements

A Candidate Statement from Cole Cheatwood was read.

### **7. DISCUSSION**

### **8. ACTION**

### **9. CONSENT AGENDA**

### **10. UPCOMING MEETING PLANNING**

10.01 Develop Agenda - add Closed session and ratify election results

10.02 Review assignments and action items

10.03 Next scheduled meeting: May 19, 2022 (Closed session at 4:00; Open session at 4:15)

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Thank you governing board for hearing my comment. I apologize if it seems a little rushed as I was planning to make the comment over zoom and can't be here in person.

I wanted to let you know what a gift the library has been. I have been opening the library, with the help of some volunteers, Tuesdays & Thursdays at lunch, and many Wednesdays after school. Throughout lunch, it is not uncommon to see 20-30 kiddos, and sometimes as many as 50 kids cycle through, perusing and checking out books, leaving their reply to the question-of-the-day, helping me display books relevant to their current unit, relaxing when it's too hot or too stimulating out at recess, helping me stamp and process new books, looking through past yearbooks, and reading on the couch, bean bag or rocking chair. Now that the learn-to-read age kids are coming into their own and becoming more fluent, I have enjoyed listening to them read to one another and to themselves out loud during their time in the library. It really touches my heart and reminds me of my kids' early reading days.

Though we have been in a transition-type year, overcoming the challenges and changes of a world coming out of pandemic lockdown, we have managed to create a little quiet, cool, fun safe-haven for kids who need it and had a lot of fun as volunteers keeping up with their interests, changing seasons, and all of the new books we've earned through the bookfair. Looking forward, I am so excited to see what more we can do. I hope, in the coming year, we can coordinate even more with classes, provide some library core standard presentations for the classes, institute more regular reading and book report challenges, sync up even better with the current lessons and create thematically supportive displays, and implement a docent program like that of scitech.

Most of all, I wanted to take the opportunity to say thank you, for prioritizing the library, protecting it's space, and giving me the chance to enjoy time promoting and listening to young readers in this special space.


Stephanie Purvis

**BELLEVUE-SANTA FE CHARTER SCHOOL  
CURRENT ENROLLMENT  
2021-2022 SCHOOL YEAR  
May 16, 2022**

<b>Forum</b>	<b>Enrollment</b>
Yellow (K)	24
Orange (1)	24
Red (2/3)	22
Purple (2/3)	23
Green (4/5)	22
White (4/5)	21
Blue (6)	20
<b>Enrollment K-6</b>	<b>156</b>
<b>K-3</b>	<b>93</b>
<b>4-6</b>	<b>63</b>

114 Families

BELLEVUE SANTA FE CHARTER SCHOOL  
BOARD OF EDUCATION

Date: May 17, 2022  
To: Trustees  
From: Julie Turk, Principal   
Subject: Public Hearing of 2022-2023 Budget and LCAP

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Background:

Our LCFF allocation from San Luis Coastal Unified School District is calculated using a calculator created by The Fiscal Crisis & Management Assistance Team, FCMAT. This association creates the calculator annually after the release of the Governor's May revise budget. This budget was released on Friday, May 13th. As of the writing of this memo, the FCMAT calculator has not been released, so we have no definitive budget allocation numbers as of yet. To exacerbate the delay, the State E-template system for the LCAP is not functioning at this time. The budget included in the May 19th meeting packet has projected dollar amounts from the Second Interim Report and tabled amounts from the 2021-2022 budget as noted.

Recommendation: Hold the public hearing of the 2022-2023 Budget and LCAP at the scheduled May 31st, 2022 Governing Board meeting and the action to vote for adoption at a meeting on June 1, 2022.

**BSFCS Proposed 22-23 Budget**

A. REVENUE DETAIL						
<b>1. LCFF Revenue Limit Sources</b>						
In-Lieu Taxes from SLCUSD				\$	1,490,805.00	Projected
Education Protection Account (EPA)				\$	31,232.00	Tabled 21/22
LCFF State Aid				\$	18,106.00	Tabled 21/22
<b>TOTAL LCFF REVENUES</b>				\$	<b>1,540,143.00</b>	
<b>2. Federal Revenue Sources</b>						
Special Education: IDEA				\$	31,605.00	Projected
Rural Ed Achievement Program (SRSA Grant)				\$	30,720.00	Tabled 21/22
<b>TOTAL FEDERAL REVENUES</b>				\$	<b>62,325.00</b>	
<b>3. State Revenue Sources</b>						
Special Education: AB602/SpEd Prop Tax				\$	181,676.00	*
Unrestricted Lottery				\$	24,450.00	Tabled 21/22
Restricted Lottery				\$	7,987.00	Tabled 21/22
Mandated Cost Block				\$	2,771.00	Tabled 21/22
Other State Revenue						
Educator Effectiveness Block Grant*				\$	31,889.00	*
UPK Planning*				\$	52,000.00	*
Expanded Learning Opportunitess *				\$	50,000.00	*
<b>TOTAL STATE REVENUES</b>				\$	<b>216,884.00</b>	
<b>4. Other Local Revenues</b>						
Garden/SciTech Fundraiser				\$	2,000.00	*
PTO Undesignated Pledge				\$	35,000.00	*
Interest				\$	700.00	*
<b>TOTAL OTHER LOCAL REVENUES</b>				\$	<b>37,700.00</b>	
<b>Total Revenues</b>				\$	<b>1,857,052.00</b>	
B. EXPENDITURE DETAIL						
<b>1. Certificated Salaries</b>						
Teachers' Salaries				\$	728,942.00	*(5,000 MA)
SpEd				\$	63,615.00	estimated
C&I Stipend				\$	5,000.00	*
Principal				\$	141,656.00	*
Substitute Teachers				\$	6,000.00	*
<b>TOTAL CERTIFICATED SALARIES</b>				\$	<b>945,213.00</b>	
<b>2. Classified Salaries</b>						
Clerical/Office Salaries				\$	73,100.00	*
Stipend				\$	5,000.00	*
<b>TOTAL CLASSIFIED SALARIES</b>				\$	<b>78,100.00</b>	
<b>3. Employee Benefits</b>						
H&W Benefits				\$	139,306.00	
STRS/PERS					173,265.00	
Other Benefits					38,272.00	
<b>TOTAL EMPLOYEE BENEFITS</b>				\$	<b>350,843.00</b>	
<b>TOTAL SALARIES AND BENEFITS</b>				\$	<b>1,374,156.00</b>	
<b>4. Books and Supplies</b>						
Adopted Curriculum (4100)				\$	14,000.00	*
Instructional materials (4300) ( 7 x \$1000)				\$	7,000.00	*
Medical Supplies				\$	1,500.00	*
Special Ed Expenses				\$	5,000.00	*
Garden Supplies				\$	1,000.00	*
Scitechatorium Expenses				\$	800.00	*



Sci Lab Supplies					\$	3,000.00	*	
Tech Supplies					\$	4,000.00	*	
Custodial Supplies					\$	4,000.00	*	
Food					\$	2,500.00	*	
Staff Development Books and Supplies					\$	500.00	*	
<b>TOTAL BOOKS AND SUPPLIES</b>					\$	<b>43,300.00</b>		
<b>5. Services, Other Operating Expenses</b>								
Staff Development/Travel/Conferences (5200)					\$	500.00	*	
Nurse					\$	500.00	*	
Psychologist - SpEd					\$	20,000.00	*	
Speech & Language Specialist - SpEd					\$	30,000.00	estimated	
Occupational Therapist-SpEd					\$	1,000.00		
Special Ed Services					\$	2,000.00		
Counselor					\$	2,000.00		
Advertising					\$	400.00	*	
Legal					\$	15,500.00	*	
Audit and Taxes					\$	8,500.00	*	
Property and Liability Insurance					\$	12,400.00	*	
Other Services & Operating Expenses					\$	5,000.00	*	
QSS (SLOCOE-Data Processing 5800)					\$	1,300.00	*	
<b>TOTAL SERVICES, CONSULTANTS</b>					\$	<b>99,100.00</b>		
<b>Utilities (5500)</b>								
PG&E - Electrical					\$	19,000.00	*	
Alarm					\$	1,500.00	*	
Septic					\$	2,500.00	*	
Waste Disposal					\$	4,000.00	*	
Internet /Phone Services					\$	9,200.00	*	
Water					\$	5,500.00	*	
<b>TOTAL UTILITIES</b>					\$	<b>41,700.00</b>		
<b>Rental, leases and repairs (5600)/Direct Costs (5700)</b>								
Repairs & Maintenance					\$	5,000.00	*	
Technology Maintenance/Service					\$	15,000.00	*	
Internet Filter					\$	1,700.00	*	
Landscaping Services					\$	5,000.00	*	
Pest Management					\$	2,500.00	*	
Facility Use Fee					\$	1.00	*	
Copier Lease					\$	2,500.00	*	
Custodial Services					\$	34,000.00	*	
Rug Services					\$	1,400.00	*	
<b>TOTAL RENTAL, LEASES, REPAIRS</b>					\$	<b>67,101.00</b>		
<b>Communications (5900)</b>								
Postage/Courier					\$	1,825.00	*	
Website					\$	700.00	*	
Digital Meeting Platform					\$	2,000.00	*	
Digital Communication					\$	3,000.00	*	
<b>TOTAL COMMUNICATIONS</b>					\$	<b>7,525.00</b>		
<b>TOTAL SERVICES AND OTHER OPERATING EXPENSES</b>						\$	<b>258,726.00</b>	
<b>6. CAPITAL OUTLAY</b>								
<b>Buildings and Improvements (6200)</b>								
Long Term Deferred Maintenance					\$	1,000.00		
Playground					\$	2,500.00	*	
Buildings and Improvements					\$	1,000.00	*	
<b>Equipment (6400)</b>								

Equipment - Tech Hardware				\$	10,000.00	*
Equipment-PE				\$	500.00	*
Equipment-recess				\$	300.00	*
Equipment replacement (6500)				\$	500.00	*
<b>TOTAL CAPITAL OUTLAY</b>				\$	<b>15,800.00</b>	
<b>Contingency (3%)</b>	SLCUSD			\$	<b>46,204.29</b>	
<b>TOTAL EXPENDITURES</b>				\$	<b>1,694,886.29</b>	
<b>TOTAL DIRECT SUPPORT</b>				\$	<b>1,857,052.00</b>	
<b>TOTAL EXPENDITURES</b>				\$	<b>1,694,886.29</b>	
<b>C. EXCESS (DEFICIENCY) OF REVENUES</b>						
<b>EXCESS (DEFICIENCY) OF REVENUES</b>			\$	162,165.71		
* Less one-time restricted			\$	133,889.00		
<b>TOTAL EXCESS (DEFICIENCY) OF REVENUES</b>			\$	<b>28,276.10</b>		
<b>ACCOUNTS AND RESERVES</b>						
<b>CHECKING ACCOUNTS</b>						
Checking Account (Pacific Western)-April 2022			\$	36,911.47		
PTO Checking Account (Pacific Western)-April 2022			\$	55,224.62		
<b>RESERVES</b>						
Reserve for Economic Uncertainties:(County Treasury Account#2)			\$	65,079.00		
Money Market Account (Pacific Premier)-April 2022			\$	248,121.68		

\* Confirmed



# BSFCS GOVERNING BOARD GOALS

## 2021-22

### Policy Development

The following policies will be reviewed:

- Independent Study Policy (BP) - October
- Anaphylaxis Policy (AR) - October
- Racial Balance Outreach (BP) - November
- Internal Complaint (BP) - November
- Behavior Expectations (AR) - January
- Attendance (MP) - January
- Homework (AR) - January
- Student Use of Technology (AR) - February
- Dress Code (AR)- February
- Admissions (BP) - February

**BELLEVEUE-SANTA FE CHARTER SCHOOL  
Governing Board Calendar – 2021-22**

<p align="center"><b>JULY</b></p>	<p align="center"><b>AUGUST 19, 2021</b></p> <p><u>Open Session 4:00</u> <u>Information:</u> 45 Day Budget Revise BSFCS COVID Precautions 2021-22</p> <p><u>Discussion:</u> Uniform Complaint Procedure Appoint GB Officers GB Calendar GB Declaration</p> <p><u>Action:</u> Uniform Complaint Procedure Appoint GB Officers GB Calendar</p>	<p align="center"><b>SEPTEMBER 16, 2021</b></p> <p><u>Open Session: 4:00</u> <u>Information:</u> CAASPP Report Public Hearing: Instructional Materials Sufficiency</p> <p><u>Discussion:</u> Governing Board Goals Appoint GB Officers</p> <p><u>Action:</u> 2020-21 Unaudited Actuals Report Appoint GB Officers Instructional Materials Sufficiency</p> <p><u>Consent Agenda:</u> Approval of Overnight Fieldtrip</p>	<p align="center"><b>OCTOBER 21, 2021</b></p> <p><u>Closed Session 3:30</u> <u>Open Session: 4:00</u> <u>Discussion:</u> Independent Study Policy (1<sup>st</sup> reading) Anaphylaxis Policy (1<sup>st</sup> reading) Afterschool Care</p> <p><u>Action:</u> Independent Study Policy (1<sup>st</sup> reading) Anaphylaxis Policy (1<sup>st</sup> reading)</p>
<p align="center"><b>NOVEMBER 18, 2021</b></p> <p><u>Open Session 4:00</u> <u>Public Hearing:</u> Educator Effectiveness Block Grant (EEBG)</p> <p><u>Discussion:</u> First Interim Budget Report PTO MOU Committee Independent Study Policy (2<sup>nd</sup> reading) Racial Balance Outreach Policy (1<sup>st</sup> reading) Admissions Policy (1<sup>st</sup> reading) Parking</p> <p><u>Action:</u> First Interim Budget Report PTO MOU Committee Independent Study Policy (2<sup>nd</sup> reading) Racial Balance Outreach Policy (1<sup>st</sup> reading) Admissions Policy (1<sup>st</sup> reading)</p>	<p align="center"><b>DECEMBER 9, 2021</b></p> <p><u>Closed Session 3:30</u> <u>Open Session 4:00</u> <u>Discussion:</u> 2022-23 Instructional Calendar (1<sup>st</sup> reading) Substitute pay rate</p> <p><u>Action:</u> Educator Effectiveness Block Grant (EEBG) Substitute pay rate Racial Balance Outreach Policy</p>	<p align="center"><b>JANUARY 27, 2022</b></p> <p><u>Closed Session 4:00</u> <u>Open Session 4:15</u> LCAP Town Hall 4:45</p> <p><u>Information:</u> Statement of Economic Interest</p> <p><u>Discussion:</u> 2022-23 Instructional Calendar (2<sup>nd</sup> reading) School Accountability Report Card (SARC) Teacher Compensation for Extra Duty</p> <p><u>Action:</u> 2022-23 Instructional Calendar (2<sup>nd</sup> reading) School Accountability Report Card (SARC) Teacher Compensation for Extra Duty</p> <p><u>Consent Agenda:</u> Approval of 6<sup>th</sup> Grade Overnight Fieldtrip</p>	<p align="center"><b>FEBRUARY 17, 2022</b></p> <p><u>N/A - Special Governing Board meeting:</u> Annual Gov. Board/Staff joint meeting</p> <p><u>Open Session: 4:00</u> <u>Information:</u> Supplement to 2021/22 LCAP Annual Update Update to LCAP Budget Overview</p> <p><u>Discussion:</u> 2022-23 Instructional Calendar (3<sup>rd</sup> reading) 2<sup>nd</sup> Interim Budget Report Student Use of Technology Policy (1<sup>st</sup> reading) Dress Code Policy (1<sup>st</sup> reading) Kindergarten Schedule PTO MOU</p> <p><u>Action:</u> 2022-23 Instructional Calendar (3<sup>rd</sup> reading) 2<sup>nd</sup> Interim Budget Report Student Use of Technology Policy (1<sup>st</sup> reading) Dress Code Policy (1<sup>st</sup> reading) PTO MOU</p> <p><u>Consent Agenda:</u> Annual Financial Audit</p>
<p align="center"><b>MARCH 17, 2022</b></p> <p><u>Open Session 4:00</u> <u>Information:</u> State Budget Projections</p> <p><u>Discussion:</u> PTO MOU GB Election Process Attendance Policy (1<sup>st</sup> reading) Parareducator Funding</p> <p><u>Action:</u> PTO MOU GB Election Process Attendance Policy (1<sup>st</sup> reading)</p>	<p align="center"><b>APRIL 21, 2022</b></p> <p><u>Open Session 4:00</u> <u>Information:</u> Curriculum and Instruction: • Mid-year Report Governing Board Candidate Statements</p> <p><u>Discussion:</u></p> <p><u>Action:</u></p>	<p align="center"><b>MAY 19, 2022</b></p> <p><u>Closed Session 4:00</u> <u>Open Session 4:15</u> <u>Public Hearing:</u> 2022-2023 Proposed Budget and Local Control Accountability Plan (LCAP)</p> <p><u>Information:</u> <u>Discussion:</u> 2022-2023 Budget Review Governing Board Goals</p> <p><u>Action:</u> GB Election – ratify results</p>	<p align="center"><b>May 31, 2022</b></p> <p><u>Presentations:</u> 6<sup>th</sup> Grade Student Service Projects</p> <p><u>Open Session 4:00</u> <u>Information:</u> Curriculum and Instruction: Year end report GB self-assessment UPK</p> <p><u>Discussion:</u> 2022-2023 Budget Adoption 2022-2023 LCAP Adoption Personnel Handbook ELOP</p> <p><u>Action:</u> 2022-2023 Budget Adoption 2022-2023 LCAP Adoption Personnel Handbook ELOP</p>