



**Tuesday, September 10, 2019
Governing Board Minutes**

**Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405**

**5:00-5:30 Brown Act Workshop
5:30-7:30 p.m. OPEN SESSION**

Present: Ellen Pitrowski, Holly Warrick, Cole Cheatwood, Kevin Ashworth, JoEd Sennes, Julie Stellpflug
Public: Jen Crooks, Brad Escobar, Wendy Hadley

Ellen opened the meeting at 5:00 to review the Brown Act. There was no closed session.

1. OPEN SESSION

1.01 Pledge of Allegiance

2. ACTION

2.01 Consensus on Order of Business

2.02 Approval of Minutes 06/11/19

Holly made a motion to approve the minutes. Julie seconded. All were in favor.

3 PUBLIC INPUT

3.01 Correspondence

3.02 Public Comment

No public comment.

4. ADMINISTRATOR UPDATES

This year has been off to such a great start (especially with the completion of construction). Hughes Foundation Grant has been utilized for the new fencing around the school, painting of classrooms in the main building, library refurbishing, and getting classrooms ready. We received an additional Hughes Foundation Grant for \$50,000. We are now included in the SLOCOE school directory. New funding breakdown charts were created to help inform the public about our budget, funding model, LCAP, and standardized testing performance.

5. PTO REPORT

Jen - The first meeting of the year is 09/11. BTSN was great. Everyone was welcomed and included. There was a good response to our committee sign-ups. Gather and Give is coming up on October 19th.

6. INFORMATIONAL

6.01 Reports by Board members

Kevin - Would like to thank the PTO for their classroom donations last year. This allowed me to avoid a "wish list" because I was able to order what I wanted and needed for my class. Would also like to thank the PTO (the school community) for their generous fundraising. Many of the programs we offer could not be done without this level of support.

JoEd - Great turn out for BTSN. Parents jumped in to help out and that connection is evident in their students.

Cole - No report

Julie - BTSN was a great experience. It was a fun time to be here and learn about what to expect during the year.

Ellen - SB126 that was just passed affects us as a charter school, but many of the requirements in the bill are already met. Julia and Sophia are both back to school at AG High.

6.02 Enrollment Report

Holly gave an update on our enrollment.

7. PUBLIC HEARING

7.01 Public Hearing Instructional Materials Sufficiency: California Education Code requires the Governing Board to hold an annual public hearing to determine whether each pupil has sufficient textbooks and instructional materials.

A public hearing was held on instructional materials. Students have sufficient textbooks and instructional materials.

8. DISCUSSION

8.01 2020-21 BSFCS Instructional Calendar

A discussion on the draft calendar was held. Kevin and JoEd will bring the calendar to staff for input.

8.02 Appoint Governing Board Officers

President: Ellen Pitrowski

Treasurer: Rob Rijnen

Secretary: Kevin Ashworth

8.03 GB Calendar

Meetings will be tentatively held the second Thursday of each month at 4:00. Next meetings will be 10/10, 11/14, and 12/12

8.04 GB Declaration

Declarations were signed and returned.

8.05 GB Self Assessment

Ellen, Julie, and Kevin will take a look at the self-assessment and bring back recommendations to the board.

9. ACTION

9.01 Approval of 2018-19 Unaudited Actuals Report

A discussion of the Unaudited Actuals Report was held.

Kevin made a motion to approve the report. JoEd seconded. All were in favor.

10. CONSENT AGENDA

10.01 Approval of August Budget

10.02 Cash Donations – n/a

10.03 Approval of overnight fieldtrips

Holly made a motion to approve the CA. Julie seconded. All were in favor.

11. UPCOMING MEETING PLANNING

11.01 Develop Agenda

BSFCS Instructional Calendar - Discussion/Action

11.02 Review assignments and action items

JoEd and Kevin will take the calendar to staff for discussion.

Ellen, Kevin, and Julie will meet to review the GB Self Assessment

11.03 Next scheduled meeting: TBD



**Thursday, October 10, 2019
Governing Board Minutes**

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

3:30-4:00p.m. CLOSED SESSION
4:00-6:00p.m. OPEN SESSION

In attendance: Kevin Ashworth, JoEd Sennes, Ellen Pitrowski, Rob Rijnen, Holly Warrick, Julie Stellpflug, Cole Cheatwood
Public: Jenny Crooks, Stephanie Purvis, Becca Norrbom, Vicki Cheatwood

1. OPEN SESSION

1.01 Announce Closed Session item

2. CLOSED SESSION

2.01 Personnel
2.02 Legal Update

3. OPEN SESSION

3.01 Announce action from Closed Session

A discussion of personnel and legal matters was held.

3.02 Pledge of Allegiance

3. ACTION

3.01 Consensus on Order of Business
3.02 Approval of Minutes 09/10/19

Julie made a motion to approve the minutes. Kevin seconded. All were in favor.

4 PUBLIC INPUT

4.01 Correspondence - None
4.02 Public Comment - None

5. ADMINISTRATOR UPDATES

Staff has been working hard. PTO is running well. Students are doing great. It's nice to see traditions continuing and coming back (like the Pet Show). Holly shared common trends and items of interest across the county per CEC, SEOC and Superintendents Council meetings. California Dashboard is being released publicly. All BSFCS student groups demonstrate high performance on state testing.

6. PTO REPORT

Jenny - PTO has twelve committees chaired by a volunteer leader. Library is coming along. Garden had a workday. Local nurseries donated thousands of dollars worth of plants and flowers. A native garden and cutting garden were planted. SciTech is coming together with interactive displays. Connections with Cal Poly are coming up. VAPA is producing Beauty and the Beast, Jr. with 88 student actors. The storage shed is going to be painted with the school name and mascot. Gather and Give is coming up.

7. INFORMATIONAL

7.01 Reports by Board members

Kevin - Year is going smoothly. Students are rocking it. Would like to thank PTO for their donation to technology last year. We are now 1:1 with iPads in 2nd-6th grades and small group in K-1.
JoEd - 4/5 is gearing up for camp. The older kids are getting their routine down and are finding great success.
Rob - Campus is looking so nice. All of the enhancements look great.
Julie - Thank you to PTO and administration for bringing back Soup Social. It was a great event.
Ellen - Was able to attend a SpEd Legal conference with Holly. Both daughters are finishing their final tennis match against SLO High.

7.02 Enrollment Report - numbers are steady; first round of attendance letters were distributed

7.03 GB Self Assessment (2nd reading)

A discussion on the self-assessment was held.

8. DISCUSSION

8.01 2020-21 Instructional Calendar (2nd reading)

A discussion of the Instructional Calendar was held.

Becca - When I had little kids, starting later was great. When I had kids in two different schools, it was really hard.

8.02 Report Cards

A discussion on report card edits and revisions was held.

8.03 GB Goals

A discussion was held on GB goals. Policy updates for Sexual Harassment, Prohibiting of Unlawful Harassment, Discrimination and Retaliation, Admissions, Proof of Residency, Field Trips, and Public Speaking Procedure and Protocol. Admissions and Proof of Residency will be put on the November agenda.

9. ACTION

9.01 2019-20 Budget Report

A discussion of the October Revise was held. The PTO would like the line item for Artist in Residence noted within the budget. Lunch Bunch pass through amount was removed from PTO Revenue and PTO Expense. Kevin made a motion to approve the budget with revisions noted. Julie seconded. All were in favor.

9.02 2020-21 Instructional Calendar

Holly made a motion to approve the 2020-21 Instructional Calendar Draft. Cole seconded. 6 were in favor, 1 opposed. The motion was approved.

9.03 Report Cards

Holly made a motion to approve the report cards. JoEd seconded. All were in favor.

10. CONSENT AGENDA

10.01 Approval of September Budget

10.02 Cash Donations

Kevin made a motion to approve the Consent Agenda. Julie seconded. All were in favor.

11. UPCOMING MEETING PLANNING

11.01 Develop Agenda - GB Self-Assessment moved to action. Remove the GB Community Member - Bylaws. Add Policy Review: Admissions and Proof of Residency.

11.02 Review assignments and action items - Kevin will make final revisions to the Self-Assessment

11.03 Next scheduled meeting: November 14, 2019 at 4:00 with Closed Session at 3:30.



**Thursday, November 21, 2019
Governing Board Minutes**

**Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405**

In attendance: Cole Cheatwood, Ellen Pitrowski, Julie Stellpflug, Holly Warrick, JoEd Sennes, Kevin Ashworth

**Public: Vicky Cheatwood, Jenny Crooks
3:30-4:00p.m. CLOSED SESSION
4:00-6:00p.m. OPEN SESSION**

1. OPEN SESSION

1.01 Announce Closed Session items

2. CLOSED SESSION

2.01 Personnel
2.02 Legal Update

3. OPEN SESSION

3.01 Announce action from Closed Session - Personnel and legal matters were discussed
3.02 Pledge of Allegiance

4. ACTION

4.01 Consensus on Order of Business
4.02 Approval of Minutes 10/10/19

Julie made a motion to approve the minutes. Kevin seconded. All were in favor.

5. PUBLIC INPUT

5.01 Correspondence

A retirement letter from Merri Pastel was read.

5.02 Public Comment

Vicky - Went to SLCUSD PTA meeting. Baywood may be offering a dual-immersion program for the upcoming school year beginning with the incoming Kindergarten class. The district is working on K12 Strong Workforce for middle school as well as high school.

6. ADMINISTRATOR UPDATES

Avila Beach Community Foundation provided a \$3,000 matching grant to the school; this money will be used toward new lunch tables designed for our previously purchased umbrellas. The older tables can be used by classrooms and in the garden. SELPA reports were approved and we are compliant. We are supporting SLCUSD in collaboration for the K12 Strong Workforce Grant. Ellen, Julie, and I went to a Trustee Dinner and discussed boardsmanship and issues affecting other districts' board members. The Book Fair has been going well. Thank you to Stephanie Purvis for spearheading that event. The play is off and running. Buddy Lunch is happening tomorrow. Dr. Linda Lee spoke with the staff about current practices in gender equity. We're working with iTech for technology improvements. Learning Ally is accessible to our classroom teachers and Belkin adapters have been ordered, so many students will be able to access the text at the same time. Staff is doing well and I'm proud of the unification and collaboration.

7. PTO REPORT

Gather and Give was a beautiful event. We raised just over \$84,000. The Book Fair is going well and has met its fundraising goal.

8. INFORMATIONAL

8.01 Reports by Board members

Ellen - Grateful to go to the Trustee Dinner and talk with members of other boards. Excited by the K12 Strong

Workforce Grants that are happening in the district. It's been so supportive being a part of this board. Julie - Echo Ellen's thoughts on the Trustee Dinner. Would like to thank Holly for being so accessible and transparent. Gavin had such an important learning experience on his first overnight trip. Would like to thank JoEd and Erica for all the work that went into the trip. JoEd - Camp was such a good experience for the students. Got to hang out with Green Forum 4th graders, which was such a great time. There was lots of outdoor time. There were a lot of bonding experiences that pushed the kids.

8.02 Enrollment Report

Enrollment is steady. We have more students this year and slightly more absences. The Independent Study Policy has been utilized by families.

8.03 CAASPP (state test) results

Kevin gave a presentation on CAASPP and DIBELS results from spring of 2019.

8.04 LCAP

A review of the LCAP was held.

9. DISCUSSION

9.01 Admissions Policy review (1st reading)

A discussion of the revisions to the Admissions Policy was held.

9.02 Proof of Residency Policy review (1st reading)

A discussion of the revisions to the Proof of Residency Policy was held.

9.03 PTO MOU Committee

The committee will draft changes to the MOU to bring to the Governing Board for discussion. Ellen and Holly will represent the board. Jenny Crooks and Becca Norrbom will represent the PTO for the committee. The committee will meet by the end of January for a report at the February board meeting.

10. ACTION

10.01 1st Interim Budget Report

JoEd made a motion to approve the Interim Budget. Kevin seconded. All were in favor.

10.02 Admissions Policy

Holly made a motion to approve the Admissions Policy. Julie seconded. All were in favor.

10.03 Proof of Residency Policy

Kevin made a motion to approve the Proof of Residency Policy. Julie seconded. All were in favor.

10.04 GB Self Assessment

Kevin made a motion to approve the GB Self Assessment. Cole seconded. All were in favor.

11. CONSENT AGENDA

11.01 Approval of October Budget

11.02 Cash Donations

Julie made a motion to approve the CA. JoEd Seconded. All were in favor.

12. UPCOMING MEETING PLANNING

12.01 Develop Agenda

A discussion of the format of the Town Hall was held.

January meeting: Prohibiting Unlawful Harassment Policy and Sexual Harassment Policy.

12.02 Review assignments and action items

Holly will send out an email to schedule the PTO MOU Committee meeting. Ellen will write a blurb for the Bulldog regarding the School Town Hall.

12.03 Next scheduled meeting: December 12, 2019, from 4:00 - 5:30. January meeting will be January 16, 2020.



**Thursday, January 16, 2020
Governing Board Final Minutes**

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

**In attendance: Holly Warrick, Julie Stellflug, Cole Cheatwood, Rob Rijnen, Ellen Pitrowski,
JoEd Sennes, Kevin Ashworth**
Public: Vicki Cheatwood, Jenny Crooks, Becca Norrbom

3:15-4:00p.m. CLOSED SESSION
4:00-6:00p.m. OPEN SESSION

1. OPEN SESSION

1.01 Announce Closed Session items

2. CLOSED SESSION

2.01 Personnel
2.02 Legal Update

3. OPEN SESSION

3.01 Announce action from Closed Session - discussion on personnel was held.
3.02 Pledge of Allegiance

4. ACTION

4.01 Consensus on Order of Business - as written
4.02 Approval of Minutes 11/14/19

Julie made a motion to approve the minutes. Kevin seconded. All were in favor.

5. PUBLIC INPUT

5.01 Correspondence - none
5.02 Public Comment - none

6. ADMINISTRATOR UPDATES

The staff has been working hard looking at interventions and curriculum. State level migration from SEIS and Power School to CalPADS with support and coordination of SELPA and SLCUSD. Thankful to Lisa and Bob Watt for extra support during my scheduled absence.. Our sub list has grown, which is good. Teachers are working hard getting ready for conferences and progress reports.

7. PTO REPORT

PTO wanted to thank administration, teachers, and Governing Board for their continued support. There was a great turnout at the last meeting (1/15). \$3,800 for guided reading books was approved.

8. INFORMATIONAL

8.01 Statement of Economic Interest
Forms were signed and given to Holly.

8.02 Reports by Board members
Kevin - Staff had a chance to talk a little bit about the PTO meeting. We were surprised that there was so much questioning about the curricular materials we need to teach the programs we are designing. It was like being questioned about your professionalism.
We are getting ready to go to Catalina the last week of February. Sasha Szytel, Trevor Ashby, and Ane May are joining us as chaperones. Tomorrow we are having Poetry Cafe, a poetry recital.
Julie - Break was nice, but it's good to get back to routine. Battle of the Books is going on. It's a fun time of year to see things starting to click. Paperwork for my kinder was turned in.
Cole - Attended the PTO meeting; it was good to see so many people there.

Rob - Kinder application was turned in for Mabel. Excited for the bike rack that is going to be installed.

Ellen - Attended the PTO meeting. Compliments to Jenny and Becca on their contributions to the meeting. Sophia got her learner's permit last week. Julia has finished all of her college applications.

JoEd - It's a busy time of year in 4/5. The interactions between the fourth and fifth graders are so special. Everyone is invited to The Great Debate.

8.03 Enrollment Report

We are down two students from the beginning of the year. However, enrollment is higher than last year. Unexcused absences and tardies are about the same as last year, but with additional students.

9. DISCUSSION

9.01 Sexual Harassment Policy (1st reading)

A discussion of the Sexual Harassment Policy was held. This policy will be rolled into the Policy Prohibiting Unlawful Harassment

9.02 Uniform Complaint Policy and Procedures (1st reading)

9.03 Policy Prohibiting Unlawful Harassment, Discrimination and Retaliation (1st reading)

A discussion of the Policy Prohibiting Unlawful Harassment was held.

10. ACTION

10.01 Sexual Harassment Policy

Holly made a motion to remove the Sexual Harassment Policy (as it is covered in the Policy Prohibiting Unlawful Harassment). Rob seconded. All were in favor.

10.02 Uniform Complaint Policy and Procedures

Holly made a motion to adopt the Uniform Complaint Policy with the addition of wording from CDE regarding enrollment. Julie seconded. All were in favor.

10.03 Policy Prohibiting Unlawful Harassment, Discrimination and Retaliation

Cole made a motion to approve the Policy Prohibiting Unlawful Harassment. Kevin seconded. All were in favor.

11. CONSENT AGENDA

11.01 Annual Financial Audit

A discussion of the Annual Financial Audit was held.

11.02 Approval of December Budget

11.03 Cash Donations

Kevin made a motion to approve the Consent Agenda. Julie seconded. All were in favor.

12. UPCOMING MEETING PLANNING

12.01 Develop Agenda

Public Speaking Protocol and Field Trips policies will be added to the agenda.

12.02 Review assignments and action items

Staff will report to Holly about joint-meeting agenda items by the end of January.

Holly will revise the Unlawful Harassment Policy.

12.03 Next scheduled meeting: February 13th / March 19th / April 23rd / May 14th / June 2nd



**Thursday, February 13, 2020
Governing Board Final Minutes**

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

3:00-4:00 p.m. CLOSED SESSION

4:00-6:00 p.m. OPEN SESSION

In attendance: Kevin Ashworth, JoEd Sennes, Cole Cheatwood, Holly Warrick, Ellen Pitrowski, Rob Rijnen, Julie Stellpflug

Public: Jenny Crooks, Vicki Cheatwood

1. OPEN SESSION

1.01 Announce Closed Session items

2. CLOSED SESSION

2.01 Personnel

3. OPEN SESSION

3.01 Announce action from Closed Session - There are no actions to report.

3.02 Pledge of Allegiance

4. ACTION

4.01 Consensus on Order of Business - as is

4.02 Approval of Minutes 01/16/20 - Julie made a motion to approve the minutes. Kevin seconded.

All were in favor.

5. PUBLIC INPUT

5.01 Correspondence - A letter from Merri Pastel was read.

5.02 Public Comment

6. ADMINISTRATOR UPDATES

Mud reduction pavers will be installed this weekend, as well as a path from the amphitheater to science. The playground will be refurbished. Reading books for K/1 have arrived. The play is happening next Saturday. Thank you to staff and Lisa for all their help when I am off campus for meetings. At the last Principal's Meeting there was some good information provided about systems and how they are important for an organization. Climate survey will go out a little earlier this year in preparation for the revising of LCAP.

7. PTO REPORT

Cal Poly students are working in SciTech with the SciTech committee, which has been really cool.

Event proposals (for next year) are coming up.

8. INFORMATIONAL

8.01 Reports by Board members

Kevin - I wanted to say how amazing Jen Jarvis is. She is so good with the kids and setting up opportunities for them to challenge themselves. We are so fortunate to have her. Tech funds from PTO continue to be put to use. We have new TVs w/ wall mounts to be installed in Blue and Science.
Rob - Excited about the new bike rack being installed at school. The play is next week and there are a lot of people involved. Would like to thank the teachers for all their work with conferences.
Julie - Wanted to express thanks to teachers and administration for their preparation for conferences. It is a lot of valuable work.
Ellen - Would like to compliment the level of communication (quality and respect) shown at the school in all that is done.

JoEd - It's so important that we get to talk with parents during conferences. Colonial Days are coming up. It's a lot of work and we couldn't do it without parent help. It will be the first time in our new rooms.

8.02 Enrollment Report

Attendance is steady. Unexcused absences are down.

8.03 Curriculum and Instruction

- Physical Fitness Test Results shared

The results from the Physical Fitness Test were reviewed.

8.04 State Budget Projections

Holly shared information on budget projections from the state.

8.05 PTO MOU Committee Report

A report on the PTO MOU was given by the committee.

9. DISCUSSION

9.01 Field Trip Policy (1st reading)

A discussion of the Field Trip policy was held. Updates to the form will be made with staff input.

9.02 Public Speaking Procedure (1st reading)

Edits were made to the Public Speaking Procedure.

10. ACTION

10.01 Second Interim Budget Report

Holly gave an overview of the Second Interim Budget. Kevin made a motion to approve the Interim Budget. Rob seconded. All were in favor.

10.02 Field Trip Policy

No action at this time.

10.03 Public Speaking Procedure

Rob made a motion to approve the Public Speaking Procedure with edits made from Ellen. JoEd seconded. All were in favor.

11. CONSENT AGENDA

11.02 Approval of January Budget

11.03 Cash Donations

Cole made a motion to approve the Consent Agenda. Julie seconded. All were in favor.

12. UPCOMING MEETING PLANNING

12.01 Develop Agenda

Add to discussion/action: Field Trip Policy

12.02 Review assignments and action items

Staff and administration will revise the Field Trip Form.

12.03 Next scheduled meeting: March 19, 2020



Thursday, March 19, 2020
Emergency Governing Board Meeting Final Minutes

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

3:00-4:00 p.m. Open Session (virtual meeting due to COVID-19 closure)

In attendance: Rob Rijnen, Ellen Pitrowski, Julie Stellpflug, JoEd Sennes, Holly Warrick, Kevin Ashworth

1. OPEN SESSION

1.01 Pledge of Allegiance

2. ACTION

2.01 Consensus on Order of Business

3. PUBLIC INPUT

3.01 Correspondence

3.02 Public Comment

4. DISCUSSION

4.01 Safety Plan with associated Field Trip Policy (2nd reading) - a discussion of the Safety Plan and revisions to the Field Trip Policy was held.

5. ACTION

5.01 Safety Plan with associated Field Trip Policy (2nd reading)

Kevin made a motion to approve the Safety Plan. Holly seconded. All were in favor.



Thursday, April 23, 2020
Governing Board Meeting Final Minutes
(virtual meeting due to COVID-19 closure)

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

3:00-4:00 p.m. CLOSED SESSION
4:00-6:00 p.m. OPEN SESSION

In attendance: Ellen Pitrowski, Holly Warrick, JoEd Sennes, Cole Cheatwood, Julie Stellpflug, Rob Rijnen, Kevin Ashworth
Public: Stephanie Purvis, Jenny Crooks

1. OPEN SESSION

1.01 Announce Closed Session items

2. CLOSED SESSION

2.01 Personnel

3. OPEN SESSION

3.01 Announce action from Closed Session

No action from Closed Session

3.02 Pledge of Allegiance

4. ACTION

4.01 Consensus on Order of Business

4.02 Approval of Minutes 03/19/20

Julie made a motion to approve the minutes. Kevin seconded. All were in favor.

5. PUBLIC INPUT

5.01 Correspondence

None received

5.02 Public Comment

Stephanie Purvis - So grateful and impressed by the efforts to teach the kids and maintain community. Think it would be a good idea to involve public input on how any special events are being replaced. She would be happy to help organize a survey or help compose questions.

6. ADMINISTRATOR UPDATES

Teachers at BSFCS were one of the first schools to get distance learning up in our community. Staff has been tireless to create content, learn new technology, and student communication. For final report cards, teachers will be providing feedback on distance learning; grades/standards marks will not be given.

7. PTO REPORT

Jenny Crooks - Wanted to echo Stephanie's sentiment to thank teachers and staff for their time and energy in organizing and maintaining the learning for students. The PTO is here to support in any way. The play was a big success, raising \$13,000 for VAPA (or other needs as decided by the school). Carrie Gorton is stepping down as secretary. Jen Rainey will be taking her place.

8. INFORMATIONAL

8.01 Reports by Board members

Rob - Staff has been phenomenal. Hannes has been able to Zoom with his classmates. He's able to maneuver Google and be independent. Mabel is now enrolled in Bellevue for next year.

Julie - The kids love the connections with the Zoom meetings. Excited that Gavin's brother Asher will be in kindergarten in the fall.

JoEd - Wanted to thank the parents for their support because this is hard for everyone.

Kevin - Would echo JoEd's thanks to parents for the support in continuing their student's learning.

Ellen - Both girls miss their friends a lot, but are enjoying the online learning. Julia has committed to college

and will be leaving in the fall. Staff is doing a great job making the most of their circumstances.

8.02 Enrollment Report

Enrollment is steady. One fourth-grader has disenrolled as of Monday to attend homeschool.

8.03 Curriculum and Instruction

- Mid-year Report

Staff has been working on key components of our Tiers of Intervention. We began the year by reviewing the Behavior Intervention Tiers that were created last year. We then spent much of our PD time this year developing Tiers of Academic Instruction that help show the varying levels and intensity of instruction students receive across school settings. Staff reviewed, revised, and updated report cards. We also did a deep dive into the supplementary materials available with our adopted math program. Teachers shared what they use and how they incorporate different aspects of the enVision math program. We had guest presenters Amber Gallagher and Tricia Lomino from SELPA come and present information on behavioral and academic interventions. Linda Lee (Finlee and Mila's mom) came to share information and practices to build inclusive and supportive spaces for all students. Several articles were shared (including topics on why students procrastinate and executive function skills).

8.04 LCAP

A discussion on the LCAP, including data thus far in the year and changes due to COVID-19, was held.

8.05 Governing Board Candidates Statements

Julie Stellpflug read her candidate statement.

9. DISCUSSION

9.01 San Luis Obispo SELPA Local Plan

A discussion of the SLO SELPA Local Plan was held.

9.02 2020-2021 Budget

A discussion of the 2020-2021 budget was held.

10. ACTION

10.01 PTO MOU

Kevin made a motion to approve the PTO MOU. Holly seconded. All were in favor.

10.02 San Luis Obispo SELPA Local Plan

Rob made a motion to approve the SELPA Local Plan. Cole seconded. All were in favor.

11. CONSENT AGENDA

11.02 Approval of March Budget - tabled until May meeting

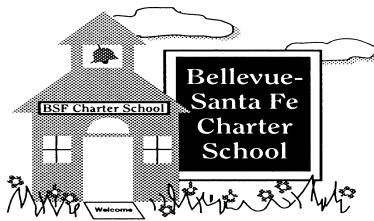
11.03 Cash Donations

12. UPCOMING MEETING PLANNING

12.01 Develop Agenda

12.02 Review assignments and action items

12.03 Next scheduled meeting: May 14, 2020



Thursday, May 28, 2020
Governing Board Final Minutes
(virtual meeting due to COVID-19 closure)

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

3:00-4:00 p.m. CLOSED SESSION
4:00-6:00 p.m. OPEN SESSION

In attendance: Ellen Pitrowski, Holly Warrick, Rob Rijnen, Kevin Ashworth, JoEd Sennes, Julie Stellpflug, Cole Cheatwood

Public: Uni Stoll, Vicki Cheatwood, Jenny Crooks, Stephanie Purvis, Lisa Dostal, Lisa Funk, Joe Warrick

1. OPEN SESSION

1.01 Announce Closed Session items

2. CLOSED SESSION

2.01 Personnel

3. OPEN SESSION

3.01 Announce action from Closed Session - discussion of personnel and potential litigation.

4. ACTION

4.01 Consensus on Order of Business

4.02 Approval of Minutes 4/23/20

Julie made a motion to approve the minutes. Kevin seconded. All were in favor.

5. PUBLIC INPUT

5.01 Correspondence - None received

5.02 Public Comment - None

6. ADMINISTRATOR UPDATES

Holly - Working to keep community up-to-date with newsletters in this ever-changing environment. Thank you to the community for their feedback in the survey that was sent out. There is no update yet as to what fall will look like, because it is a moving target. Our goal is to open with in-person instruction on our scheduled date. I would like to thank the PTO for their support of our teachers and school. The teachers have been doing an amazing job with this distance learning situation.

7. PTO REPORT

Jenny Crooks - PTO would like to thank the teachers and administration for the effort they've put forth during distance learning. Would also like to thank the board for their work during this time. The PTO voted to provide an additional \$35,000 to the school to support the continuance of Science, Peacock, and Garden programs.

8. INFORMATIONAL

8.01 Reports by Board members

Kevin - Thank the parents for stepping up during this time. We made the decision to keep learning going and a big part of that was parent involvement. We appreciate it and the students will be better off for it. That goes doubly for all of our teachers and thank you to the staff for their participation in the 6th grade celebration.

JoEd - Echo comments made from Kevin regarding parental support during this time and their involvement in their children's education. Would like to thank PTO and Holly for their support. There's been a lot of learning in the last two months.

Julie - Appreciate the communication and updates from administration. Nice to know that plans are being made for fall, even if they are tentative. The kids have been so resilient and supportive of each other.

Appreciate the PTO for their work and support of the school.

Rob - It is remarkable how students, teachers, and staff have made the best of this situation.

Cole - The communication from teachers and administration has been really helpful. Thank you to the PTO for their efforts to support the school.

Ellen - Would like to acknowledge the parents with younger children at home. It is amazing the work you are doing during this time.

8.03 Enrollment Report – n/a

9. PUBLIC HEARING

9.01 2020-2021 Proposed Budget and COVID-19 Written Report

A discussion of the proposed budget and COVID-19 Written Report was held including additional cuts needing to be made.

10. DISCUSSION

10.01 2020-21 Budget

A discussion of the proposed budget was held.

10.02 2020-21 Personnel Handbook

Tabled to next meeting.

10.03 Review of GB Goals – self-assessment

We've reviewed all policies set forth in our goals for the 19/20 school year.

10.04 Bright Schools Resolution

A discussion of the Bright Schools program was held.

11. ACTION

11.01 GB Election – ratify results

Rob made a motion to ratify Julie's re-election to the board. Holly seconded. All were in favor.

11.02 2020-2021 Budget

Kevin made a motion to approve the budget. Julie seconded. All were in favor.

11.03 COVID-19 Written Report

Julie made a motion to approve the COVID-19 Written Report. Kevin seconded. All were in favor.

11.04 Bright Schools Resolution

Kevin made a motion to have Holly move forward with the energy audit with the Bright Schools program. Rob seconded. All were in favor.

12. CONSENT AGENDA

12.01 Approval of April Budget

12.02 April Cash Donations – n/a

Holly made a motion to approve the Consent Agenda. JoEd seconded. All were in favor.

13. UPCOMING MEETING PLANNING

13.01 Develop Agenda

Add Tobacco-Free Schools Policy and Suicide Prevention Policy. Include Personnel Handbook.

13.02 Review assignments and action items

Lisa will send out the Governing Board survey to complete. Board members will return it to Ellen.

Kevin will contact the 6th graders about presenting Service Projects at the 06/02 Board meeting.

Holly will contact PG&E regarding the Bright Schools program.

13.03 Next scheduled meeting: June 2, 2020



Tuesday, June 2, 2020
Governing Board Final Minutes
(virtual meeting due to COVID-19 closure)

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

4:00-6:00 p.m. OPEN SESSION

In attendance: Holly Warrick, Ellen Pitrowski, JoEd Sennes, Cole Cheatwood, Rob Rijnen
Public: Lila Crozier, Tina Crozier, Mason Horstman, Addisyn Tejada, Vicki Cheatwood, Uni Stol, Jan Crozier, Matthew O’Leary, Rebecca Drake, Phillip Bettencourt

1. OPEN SESSION

1.01 Pledge of Allegiance

2. ACTION

- 2.01 Consensus on Order of Business
- 2.02 Approval of Minutes 05/28/20

Kevin made a motion to approve the minutes. JoEd seconded. All were in favor.

3 PUBLIC INPUT

- 3.01 Correspondence - none received
- 3.02 Public Comment - none

4. PRESENTATIONS

- 4.01 Sixth Grade Service Projects

A presentation of sixth-grade service project by students and Kevin Ashworth was given.

5. ADMINISTRATOR UPDATES

Most of what has been worked on is for this meeting’s agenda. Look forward to building on the social-emotional learning we worked on this year, especially for our school community.

6. PTO REPORT

No update.

7. INFORMATIONAL

- 7.01 Reports by Board members

JoEd - Looking forward to wrapping up our curriculum

Kevin - As a school, we do a pretty good job of looking at the literature and history we teach and including underrepresented voices. But there is obviously more critical work to be done here to connect and share diverse viewpoints into our curriculum in an authentic and meaningful way.

- 7.02 Curriculum and Instruction – year end report

Online instruction was implemented immediately following school closure. Teachers utilized already in-place resources such as Pearson, Studies Weekly, RAZ Kids, Reading A-Z, as well as new platforms such as Google Classroom in 2-6 and Seesaw in K-1. A central website was created for families to access a daily schedule of assignments for all grade levels, Science, Garden, and PE. This website also included a wealth of materials for families wishing to access outside resources. Device distribution happened the first week of school closure, ensuring any family needing a device to access the online content had one. Zoom was the platform used by all teachers to have “in-person” meetings and lessons with their students. All of these platforms were also used by our resource teacher and support staff to work with our students with IEP and 504 accommodations (including our Speech and Language Pathologist). Weekly meetings with teachers were held to go over information, discuss questions, and help one another through this process. Administration sent out weekly email updates to families with the most current information regarding school closure, working with your student at home, school re-opening in the fall, and several videos.

Rebecca - Bellevue has done an excellent job

7.03 Governing Board self-assessment

Please make sure Ellen has the self-assessment by the end of next week.

7.04 Enrollment Report – n/a

8. DISCUSSION

8.01 Personnel Handbook

A discussion of the Personnel Handbook was held.

8.02 Tobacco Free School Policy (1st reading)

A discussion of the Tobacco Free School Policy was held. Ellen had a few cosmetic edits. On the second page, define tobacco products in one paragraph. Leave “These prohibitions...” as its own paragraph. Ellen will send edits to Lisa.

8.03 Suicide Prevention Policy (1st reading)

A discussion of the Suicide Prevention Policy was held.

9. ACTION

9.01 Personnel Handbook

JoEd made a motion to approve the Personnel Handbook. Kevin seconded. All were in favor.

9.02 Tobacco Free School Policy

Holly made a motion to approve the Tobacco Free School Policy. Kevin seconded. All were in favor.

9.03 Suicide Prevention Policy

Holly made a motion to approve the Suicide Prevention Policy. Cole seconded. All were in favor.

10. CONSENT AGENDA

n/a

11. UPCOMING MEETING PLANNING

11.01 Develop Agenda

Discuss Governing Board self-assessment results.

Budget discussion.

11.02 Review assignments and action items

Ellen will compile results from the self-assessments.

11.03 Next scheduled meeting: September 10, 2020



**Thursday, July 23, 2020
Special Governing Board Meeting Minutes**

Bellevue-Santa Fe Charter School remains committed towards efforts of prevention and mitigation of the effects of COVID-19 on our community. In compliance with California Governor Gavin Newsom’s issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer’s Order, including social distancing guidelines and avoiding group gatherings, and all applicable provisions of federal and state law, this Board meeting will be held telephonically and online.

All Board members, staff and others presenting at the meeting will be calling in via the Zoom video conferencing platform from separate locations. Unfortunately, physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the members, staff, and the public as a whole; however, the school is making significant efforts to ensure public participation during this Board meeting, and has taken the following steps to help the public access the meeting:

1. **Electronic Submission of Public Comments.** Public Comments for a non-agenda or agendized item may be shared in the following ways:
 - o Emailed to <http://governingboard@bsfcs.org>. In the subject line, please identify, as applicable, the agenda item the comment addresses, including the agenda item number and title. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item on which you are commenting. Any relevant written comment submitted by 3:00 p.m. on the day prior to the meeting will be read on the record during this meeting.
 - o Stated aloud via Zoom by writing your name in the chat section. Comments will be shared in the order they appear on the chat.

All public comments will be limited to 3 minutes, a limit of approximately 450 words. Any portion of your comment extending past the 450-word limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

1. **Zoom Video Conferencing.** Members of the public can call into the meeting to observe via the Zoom video conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet. The Zoom link will be provided on the agenda.

**Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405**

**5:00-5:30 p.m. Closed Session
5:30-6:30 p.m. Open Session**

Governing Board Members: Ellen Pitrowski, Holly Warrick, JoEd Sennes, Kevin Ashworth, Julie Stellflug, Rob Rijnen, Cole Cheatwood

1. OPEN SESSION

1.01 Announce Closed Session items

2. CLOSED SESSION

2.01 Personnel

2.02 Potential Litigation

3. OPEN SESSION

3.01 Announce action from Closed Session - nothing to announce from Close Session

4. ACTION

4.01 Consensus on Order of Business

5. PUBLIC INPUT

5.01 Correspondence

Ellen read correspondence received. Letters received will be part of the record.

5.02 Public Comment

There was no public comment on non-agendized items.

6. DISCUSSION

6.01 Admin Recommendation and BSFCS Reopening Plan for the 2020-21 School Year

Holly shared her recommendation for reopening for the 2020-2021 school year. The plan was discussed. The following people provided public comment regarding 6.01: Rosemary Wrenn, Tom Paine, Vicki Cheatwood, Carrie Gorton, Ethan Breen, Wendy Hadley, Nicole Radakovich, Kristen McKiernan, Whitney Hrdlicka, Stephanie Purvis, Jason Luhn, Tyler Skinner, Lindsey Faucette, Heather Segal, Jessica Gaedeke and Sasha Szytel.

6.02 Resolution # 2021-01: Approving Plan for the Safe Reopening of Schools and to Delegate Emergency Authority during the Coronavirus/COVID-19 Pandemic

6.03 2020-21 Calendar

A discussion was held on adjusting the calendar to move the start date of the first day of school for students to 08/24 and to extend the calendar year 3 days to provide 180 student days.

7. ACTION

7.01 BSFCS Reopening Plan for the 2020-21 School Year

Kevin made a motion to approve the reopening plan for the 2020-21 School Year. Ellen seconded. All were in favor.

7.02 Resolution # 2021-01: Approving Plan for the Safe Reopening of Schools and to Delegate Emergency Authority during the Coronavirus/COVID-19 Pandemic

7.03 2020-21 Calendar

Ellen made a motion to adjust the calendar with a start date of August 24th and an end date of June 8th.

Rob, Cole, Holly, JoEd and Ellen were in favor. Kevin and Julie abstained. The motion passed.