



**Thursday, September 21, 2023  
Governing Board Minutes**

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**Location: Bellevue-Santa Fe Charter School  
1401 San Luis Bay Drive  
San Luis Obispo, CA 93405**

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**4:00-4:05 p.m. CLOSED SESSION  
4:05-5:00 p.m. OPEN SESSION**

In attendance: Cole Cheatwood, Rob Rijnen, JoEd Sennes, Ellen Pitrowski, Julie Turk, Katie Robinson, Kevin Ashworth  
Public: Ellen Sheffer

**1. OPEN SESSION**

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1.01 Announce Closed Session items

**2. CLOSED SESSION**

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2.01 PUBLIC EMPLOYEE APPOINTMENT (GOV. CODE SECTION 54957)(B)(1).  
Title: classroom teacher

**3. OPEN SESSION**

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3.01 Announce action from Closed Session

A new teacher has been hired for Green Forum and will begin on 9/25/23.

3.02 Pledge of Allegiance

**4. ACTION**

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4.01 Consensus on Order of Business

4.02 Approval of Minutes – May 30, 2022

Julie made a motion to approve the minutes with the correction of Bodhi Miller to Bodhi Kranz. Kevin seconded. All were in favor.

**5 PUBLIC INPUT**

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5.01 Correspondence - none received

5.02 Public Comment - none

**6. ADMINISTRATOR UPDATES**

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Enrollment is up from last year, 164 students are enrolled. Conferences have been going well. Thanks to teachers for taking families through that process. PTO is working diligently; there are many volunteers on campus.

**7. PTO REPORT**

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Julie read the PTO President's report from Mike Robinson, which is included in these minutes.

**8. INFORMATION**

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8.01 Reports by Board members

Kevin - Our staff is so invested in the hiring process and bringing in the right people. It shows how deeply they care about their students and wanting the best for our school. Julie and JoEd deserve a lot of our appreciation for making sure Green Forum students had a solid beginning to the school year.

Katie - Thank you to Julie for stepping in and helping Green Forum get started and on the right path.

Ellen - Thank you, as well, to Julie and JoEd for all the work they did in Green Forum.

JoEd - The goal-setting time is so important. It's so great to see the 5th-graders stepping into the leadership role.

Rob - The role of assembly is so important in developing the public leadership of our students.

Cole - Excited for the beginning of the year and for getting a new Green Forum teacher.

#### 8.02 CAASPP Report

A report of the Spring 2023 CAASPP scores was provided. Rob asked about students that dropped down one indicator level. That information will be brought to the next meeting.

#### 8.03 Brown Act Training

A presentation on the Brown Act was provided by Ellen Sheffer, Board President from SLCUSD.

#### 8.04 Food Service Update

An update on acquiring Food Services was provided by Julie. We have paperwork submitted for school meal reimbursement, but need to secure a vendor, as the school does not have a commercial kitchen. Communication is shared regularly to ensure that all families are made aware, the school will provide meal support if needed.

### **9. PUBLIC HEARING**

9.01 Instructional Materials Sufficiency: California Education Code 60119 requires the Governing Board to hold an annual public hearing to determine whether each pupil has sufficient textbooks and instructional materials.

A hearing was held on the Resolution Regarding Instructional Materials Sufficiency.

### **10. DISCUSSION**

#### 10.01 Governing Board Goals

A discussion of the Governing Board Goals was held. All policies last updated in 2018 and 2019 will be updated.

Homework / Grading - October

FERPA - November

Parental Involvement - January

#### 10.02 Appoint Governing Board Officers

Ellen nominated Cole as Treasurer and Kevin as Secretary.

Julie nominated Ellen as Board President.

#### 10.03 Principal/Administrator Goal Setting

A discussion about goal-setting for the principal/administrator was held. Possible ideas for goals include: Building additional classroom engagement / Work on building PTO MOU understanding.

### **11. ACTION**

#### 11.01 Appoint Governing Board Officers

Rob made a motion to approve the nominations. JoEd seconded. All were in favor.

#### 11.02 Instructional Materials Sufficiency

Julie made a motion to approve the resolution. Rob seconded the motion.

Roll Call Vote: Rob - aye, Cole - aye, JoEd - aye, Ellen - aye, Julie - aye, Katie - aye; the motion was approved.

### **12. CONSENT AGENDA**

### **13. UPCOMING MEETING PLANNING**

#### 13.01 Develop Agenda

#### 13.02 Review assignments and action items

Kevin will bring additional CAASPP data to the next meeting.

13.03 Next scheduled meeting: October 19, 2023 - Board Meeting dates will be on the third Thursday of each month.

In compliance with the American Disabilities Act, if you need special assistance to participate in a Governing Board meeting, please contact Principal, Julie Turk at 805-595-7169. Notification of at least 48 hours prior to the meeting will assist staff in assuring reasonable accommodations can be made.

PTO Report – 9/21/23

I think that the PTO is off to an incredible start and I love the buzz that we have going on. There has been a lot of camaraderie, positive energy, and innovative ideas to help brand the PTO this year as we forge ahead on hitting our financial goals and trying to increase excitement & school spirit for families and staff. Speaking of school spirit, our new mascot (Meatball) has been a big hit for the kids on campus. I will be creating a master calendar soon for all of Meatball's appearances this year for Julie's review. I also have been working on ways to monetize Meatball's existence for possibly some of the auction items at our big fundraiser in November. I've also been negotiating & working on creating sponsorship deals for Meatball with local businesses (including Mama's Meatballs & Meathead Movers) to help raise money for the school.

The feedback for our website and newsletter have been tremendous among Bellevue families as people have enjoyed having dates & key information in one central hub.

And lastly, we have scheduled the rest of our PTO meetings for the remainder of the school year. Our next meeting is set for zoom on Monday, Oct 16 from 7pm – 8pm. All subsequent meetings will be set for the third Monday of every other month from 7-8pm except for in February where the meeting will be on the 4th Monday that month. All meetings this school year will be on zoom except for the meeting on Dec 18<sup>th</sup> which will be in person.

Mike Robinson, PTO President