



Thursday, January 25, 2024
Governing Board Agenda

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

4:00 p.m. OPEN SESSION
4:30 p.m. Town Hall

1. OPEN SESSION

1.01 Pledge of Allegiance

2. ACTION

2.01 Consensus on Order of Business
2.02 Approval of Minutes – December 14, 2023

3. PUBLIC INPUT

3.01 Correspondence
3.02 Public Comment

4. ADMINISTRATOR UPDATES

5. PTO REPORT

6. INFORMATION

6.01 Reports by Board Members
6.02 Statement of Economic Interest
6.03 Governing Board Candidate Statements

7. DISCUSSION

7.01 FERPA – 2nd reading
7.02 2024-25 Instructional Calendar - 1st reading
7.03 Parent Involvement Policy – 1st reading

8. ACTION

8.01 FERPA
8.02 2024-25 Instructional Calendar

9. CONSENT AGENDA

9.01 Approval of 6th Grade Overnight Fieldtrip

10. UPCOMING MEETING PLANNING

10.01 Develop Agenda
10.02 Review assignments and action items
10.03 Next scheduled meeting: February 15, 2024

In compliance with the American Disabilities Act, if you need special assistance to participate in a Governing Board meeting, please contact Principal, Julie Turk at 805-595-7169. Notification of at least 48 hours prior to the meeting will assist staff in assuring reasonable accommodations can be made.



Thursday, December 14, 2023
Governing Board Draft Minutes

Location: Bellevue-Santa Fe Charter School
1401 San Luis Bay Drive
San Luis Obispo, CA 93405

4:00-4:05 p.m. CLOSED SESSION
4:05-4:10 p.m. OPEN SESSION

In attendance: Kevin Ashworth, JoEd Sennes, Katie Robinson, Julie Turk, Cole Cheatwood
Public: None

1. OPEN SESSION

1.01 Announce Closed Session items
Closed Session items were announced.

2. CLOSED SESSION

- 2.01 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code section 54957.6)
Unrepresented Employee: Paraeducator
- 2.02 CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Gov. code section 54956.9(d)(2).):([1])

3. OPEN SESSION

3.01 Announce action from Closed Session
Actions from Closed Session were announced. There was a unanimous vote agreeing to the Alternative Dispute Resolution. There was a unanimous vote to adjust the paraeducator salary schedule and offer 3 years of work credit to existing paraeducators and new hires.

3.02 Pledge of Allegiance

4. ACTION

4.01 Approval of Minutes – November 15, 2023
Cole made a motion to approve the minutes. JoEd seconded. All were in favor.

5. UPCOMING MEETING PLANNING

5.01 Next scheduled meeting: January 18, 2024

In compliance with the American Disabilities Act, if you need special assistance to participate in a Governing Board meeting, please contact Principal, Julie Turk at 805-595-7169. Notification of at least 48 hours prior to the meeting will assist staff in assuring reasonable accommodations can be made.

My name is Dee Anna Paredes, I am the parent of a 1st grader at Bellevue, and I am enthusiastically applying to be a parent representative for the Governing Board of BSFCS. From the first day our child was in kindergarten at Bellevue, we have known that Bellevue is a special place. My family and I love everything that Bellevue stands for, we have fully embraced the school culture, and our son has thrived in this community. Since joining the Bellevue community, I have seen how the spirit of volunteerism greatly enhances our kids' learning experience and is part of what makes Bellevue special. I would love to accept this role on the Governing Board to add my contributions to the community and build on the efforts of the amazing parents, professionals, and volunteers who give so much to the school.

I love being involved as much as possible. Along with my husband, I've helped coach our son's flag football and basketball teams. We love seeing the kids not only learn the sports, but grow as teammates and build their leadership skills. For those reasons, we have volunteered to provide the kids with as many opportunities for team play as possible, including the Friday "lunch football league." I'm also currently serving as the Marketing Chair for the Bulldog PTO.

My unique qualifications for this role stem from my experience as a detail-oriented communications professional with over 20 years of experience. I thrive in teams, but I can also work independently and am reliable as a self-starter. It is my pleasure to contribute my efforts to making Bellevue special. Thank you for your consideration. Please do not hesitate to reach out to me if you have any questions!

I love our school. I am an engaged father and volunteer for Tuesday lunches. With a rich background serving on non-profit and for-profit boards and having been elected to public office, I bring a wealth of leadership and governance experience to this role. As a Mechanical Engineer, I bring analytical skills and a problem-solving mindset.

Growing up with parents who were educators and having a brother as the founder and head of a residential high school, education runs in my blood. I am not just a parent; I am someone deeply connected to the world of learning. I am excited to bring a fresh perspective, complemented by a rich background and experience, to enhance our school's strengths.

Wendy and I have two current students at BSFCS, Aliyah in Red/3rd and Judah in Purple/2nd, and a future student, Skye.

I ask for your vote and support and would be honored to serve in this role.

Jake Kaufman

Bellevue-Santa Fe Charter School
Family Educational Rights and Privacy Act (FERPA) Policy

Supplemental Notification of Rights under Family Educational Rights and Privacy Act of 1974 (FERPA) as amended (FERPA, 34 Code of Federal Regulations, Part 99) and to state laws and regulations regarding educational records, privacy, and confidentiality.

The Family Educational Rights and Privacy Act (FERPA) affords parents/legal guardians and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

(1) The right to inspect and review the student’s education records within 45 days of the day Bellevue-Santa Fe Charter School (BSFCS) receives a request for access. Parents/Legal guardians or eligible students should submit to the administrator or designee a written request that identifies the record(s) they wish to inspect. The administrator or designee will make arrangements for access and notify the parent/legal guardian or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student’s education records that the parent/legal guardian or eligible student believes are inaccurate. Parents//Legal guardians or eligible students may ask the administrator or designee to amend a record that they believe is inaccurate. They should write the administrator or designee, clearly identify the part of the record they want changed, and specify why it is inaccurate. If BSFCS decides not to amend the record as requested by the parent/legal guardian or eligible student, BSFCS will notify the parent/legal guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/legal guardian or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by BSFCS as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the BSFCS Governing Board; a person or company with whom the School has contracted to perform a special task (including, but not limited to, an attorney, auditor, consultant, or therapist); or a parent/legal guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by BSFCS to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Bellevue-Santa Fe Charter School

DRAFT Instructional Calendar 2024-25

"What we learn with pleasure, we never forget"

	<p>July 2024</p> <table border="1"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </tbody> </table>	M	T	W	Th	F	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			<p>January 2025</p> <table border="1"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </tbody> </table> <p>17 Teacher work day (no school) 20 Martin Luther King, Jr. Day 24 Conference prep (min. day) 27-31 Conferences (min. days)</p>	M	T	W	Th	F			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
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Yellow - minimum day (12:30 dismissal)
Blue - no school

Student days: 180
Regular days: 126
Minimum days: 54
Teacher days: 183

GB approved -

Students enrolled in a public school are mandated, through their parents, to comply with California Education Codes for attendance. Regular attendance is paramount for student learning. This is particularly true for Bellevue's thematic and project-based pedagogical design. All absences should be verified with the front office at 805-595-7169. As a public school, Bellevue's funding is based on attendance numbers. For absences other than illness, consisting of three school days or more, please see our Independent Study Policy at <http://www.bsfc.org/about-bellevue/policies/>.

Bellevue-Santa Fe Charter School

"What we learn with pleasure, we never forget."

Parent/Guardian Involvement Draft Policy

Philosophy/Mission Statement

The students, their families, educators, our administrator, and community at large have built our educational program around the simple yet compelling idea that education of a student is a shared responsibility and a cooperative endeavor. The importance of parent and community involvement at Bellevue-Santa Fe Charter School (BSFCS) is foundational. Many opportunities exist for parents/guardians to support students and staff at our school. By encouraging involvement, families have the opportunity to actively interact with both students and educators.

As a charter school, we enjoy the flexibility of site-based management, but remain within the domain of public school standards, safety and legal requirements. The educational process is at its best when everyone understands the expectations set forth by the school for each of its stakeholders' educational partners' collaborative participation: 3 "R's" (Rights, Roles, and Rules). Cooperation is essential in the continued improvement and innovation of our school.

Rights, Roles, Rules

Rights

- Parents and Legal Guardians have the right to be involved in their child's education.
- In the event that the parent/guardian believes that BSFCS policies are contrary to their child's best interests the parents/guardians have the right to pursue modifications through the Uniform Complaint Policy or choose a different school for their child.

Roles

- Parents/Guardians serve as a support for the professional educators and act as guides for BSFCS students through their participation during the school hours and in support of their own children, at home.
- Parents/Guardians are to encourage and model proper school protocol, decorum and behavior.

Rules

- Parents/Guardians will respect the professionalism of the educator by not disrupting the classroom.
- Parents/Guardians will help to maintain a positive learning environment for all students.
- Parents/Guardians will defer to the classroom teacher/BSFCS staff for all student management and behavioral interventions.
- Parents/Guardians are expected to act appropriately.
- Parents/Guardians shall abide by BSFCS policies and procedures.
- Parents/Guardians shall respect the integrity, dignity and privacy of the educators and the students.
- Parents/Guardians will maintain student confidentiality as described in the Student Privacy and Volunteer Confidentiality Statement.

Parent/Guardian Involvement Education

The school provides information each year, defining and promoting constructive parental involvement in school activities and the BSFCS community. In addition, each teacher provides individual expectations to optimize the parent/child experience in their respective classrooms.

Student Privacy and Volunteer Confidentiality Statement

The U.S. Congress specifically addresses the privacy related concerns of educators, parents, and students through the Family Educational Rights and Privacy Act (FERPA). In accordance with FERPA, students at BSFCS have the right to expect that any and all information appertaining to them will be kept confidential by volunteers assisting at the school. Everything that is observed, heard, or made known to a volunteer about any child or family is privileged information and shall be only disseminated to BSFCS Administrator-authorized school department employees. As such, a volunteer may not share information about a student even with others who are genuinely interested in the student's welfare, including but not limited to: parents, friends, community members, social workers, social club directors, clergy or medical professionals (unless necessary in emergency situations).

- ❖ Confidential information includes, but is not limited to:
 - Any knowledge of scholastic performance (observations, grades, work samples, test scores, academic records, etc.)
 - Health records or observations
 - Disciplinary actions
 - Family dynamics
 - Classroom behavioral observations
 - Classroom performance and grades
 - Character traits of children
 - Classroom/Site accommodations
 - Modifications of work

Volunteer Opportunities

Programs have been established to promote interaction at BSFCS, working on school-related projects and in the creation of school protocols and governance. Volunteer opportunities for parents/guardians extend beyond the school day and the BSFCS classrooms. Broadly, they are classified as: community (school-wide) activities and classroom specific activities.

Example:

Community Activities

Governing Board Representative

SciTech Volunteer

School Committee (chairperson or member of any of the following teams):

- Visual and Performing Arts
- Electives
- Spring Auction

- Fundraising
- School garden
- Lunch Program
- Yearbook
- Social
- Facilities / Maintenance

Example:

Classroom Activities (under teacher direction)

- Support individual students
- Help with small groups of students
- Assist with prep work (copying, assembling, organization, etc.)
- Check in homework
- Assist with field trips
- Communication
- Classroom Coordinators

Parent/Guardian participation has traditionally been an important component of the BSFCS community. Our parents/guardians are essential to the successful education and development of our students. We appreciate our positive partnership with the BSFCS families in providing the most meaningful educative and developmental experience possible and are grateful for the contributions they have made to the success of the school.

Through a clear understanding of the Three “R’s” and our school’s notable family/administrator/teacher collaboration, we will continue to enrich the student experience, and help to stimulate new and imaginative approaches to their education. All concerns, questions and commentary are to be shared with the classroom teacher only.

No child will be excluded from enrollment due to the ability of the family to volunteer.

Violations of this policy may result in intervention by the administrator.

Request for Observation

Onsite and/or classroom observations during school hours should first be arranged with the teacher and Administrator or designee in writing at least twenty-four (24) hours in advance. If a conference is desired, an appointment should be set with the teacher during non-instructional time, at least twenty-four (24) hours in advance. Parents/guardians seeking to visit and/or observe a classroom during school hours must first obtain the approval of the classroom teacher and the Administrator or designee.

Upon arrival on campus, the visitor shall sign in to the Visitors Log Book in the main office.

Except for unusual circumstances, approved by the Administrator, BSFCS visits/observations should not exceed approximately sixty (60) minutes in length and may not occur more than twice per semester or as otherwise approved by the Administrator.

The Administrator, or designee, may deny/revoke visitation and/or observation to a visitor or volunteer if it is believed that the presence of the visitor or volunteer

would/is cause of threat of disruption, or physical/emotional injury to teachers, other employees, or students.

While on campus for visitation and/or observation, visitors are to enter and leave classrooms as quietly as possible, not converse with any student, teacher, or other instructional assistant unless permitted in advance by the Administrator via written arrangement, and not interfere with any school activity. No electronic listening or recording device may be used in a classroom without the teacher's and Administrator's written permission.

Before leaving campus, the visitor shall sign out of the Visitors Log Book in the main office.

GB Approved



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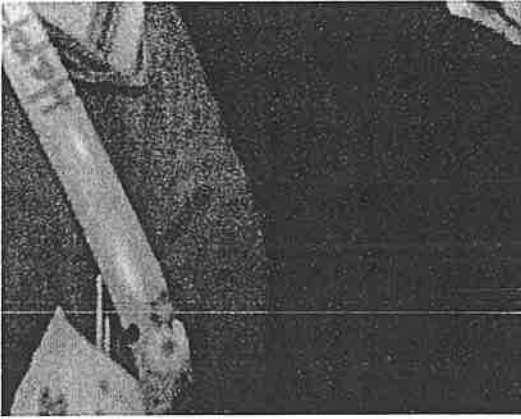
Daytime Activities

[EVENING ACTIVITIES](#)

[TEACHER RESOURCES](#)

CIMI offers daytime activities in Marine Science, Island Adventure, and Challenge &

Teambuilding. Each school selects a number of activities for their students to participate in during their trip, allowing each school to tailor their trip to their own needs.



For more information on activities, reference the Teacher Planning Packets on the Teacher Resources page.

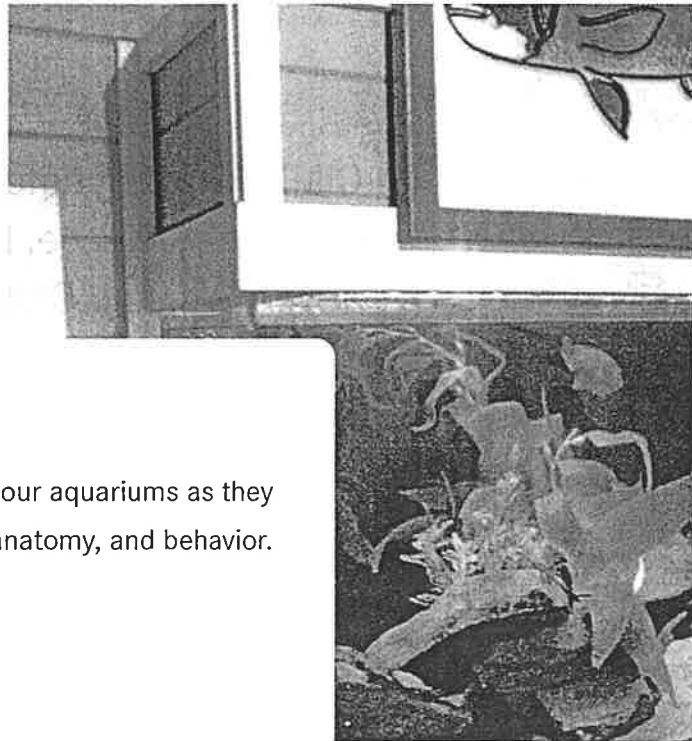
Marine Science Activities

Fish Lab

Students observe local fishes in our aquariums as they learn about their classification, anatomy, and behavior.

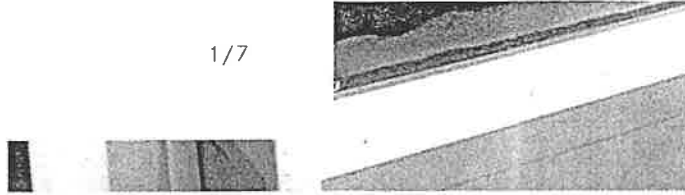
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1/7



Island Adventure

Snorkeling

Students get suited up and dive in for an incredible ocean adventure!

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1/4

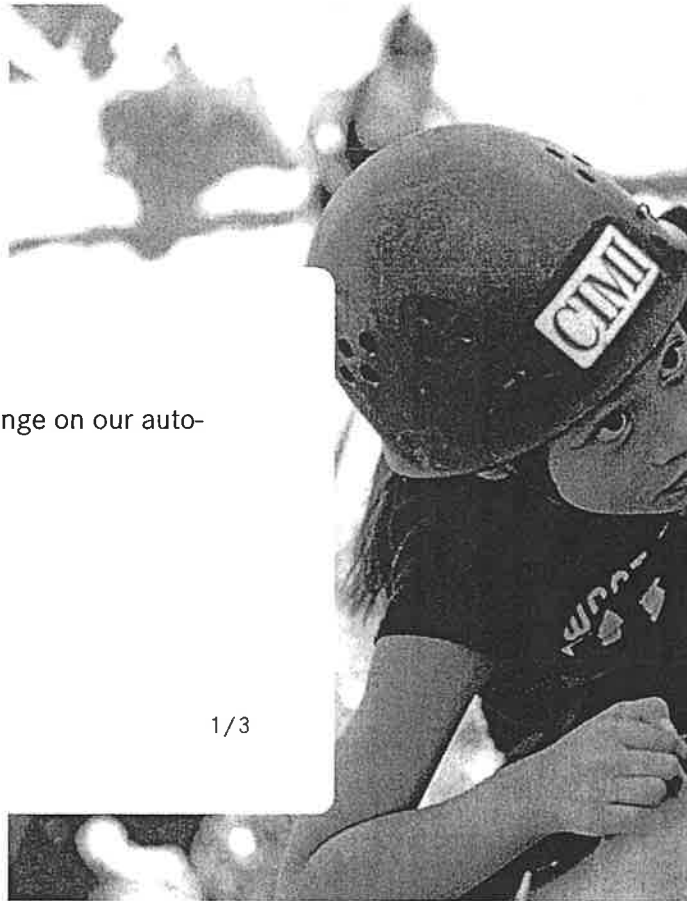
Challenge & Teambuilding

Climbing Wall

Students will choose their challenge on our auto-belayed climbing wall.

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1/3

See Activities By Location

VIEW LOCATION COMPARISON CHART





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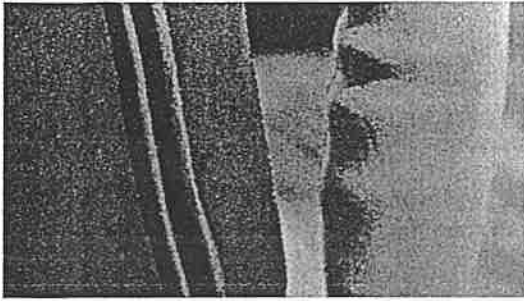


Evenings come alive with education

DAYTIME ACTIVITIES

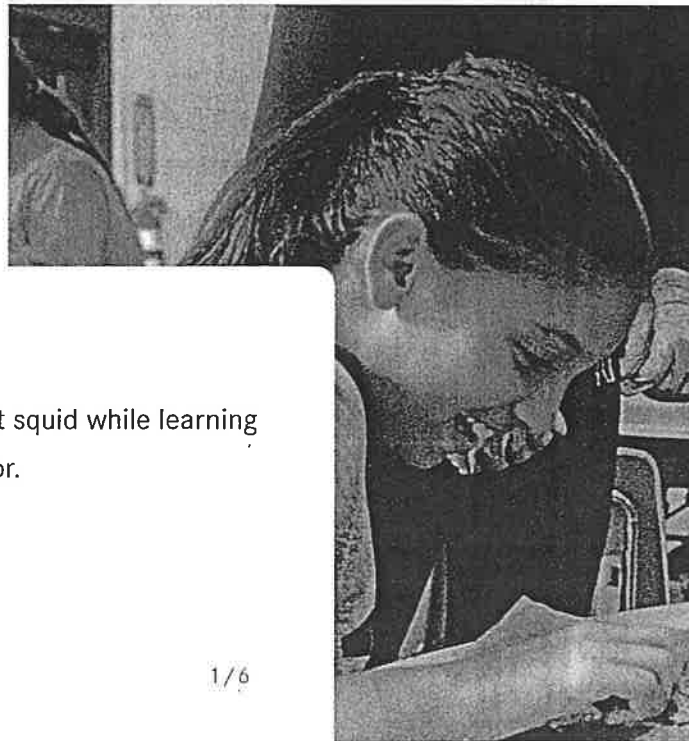
TEACHER RESOURCES

Dive right in and explore the wonders of CIMI evening activities in Science, as well as Group Bonding & Adventure. For additional information on activities, reference the



Teacher Planning Packets on the Teacher Resources page.

Science Activities



Squid Dissection

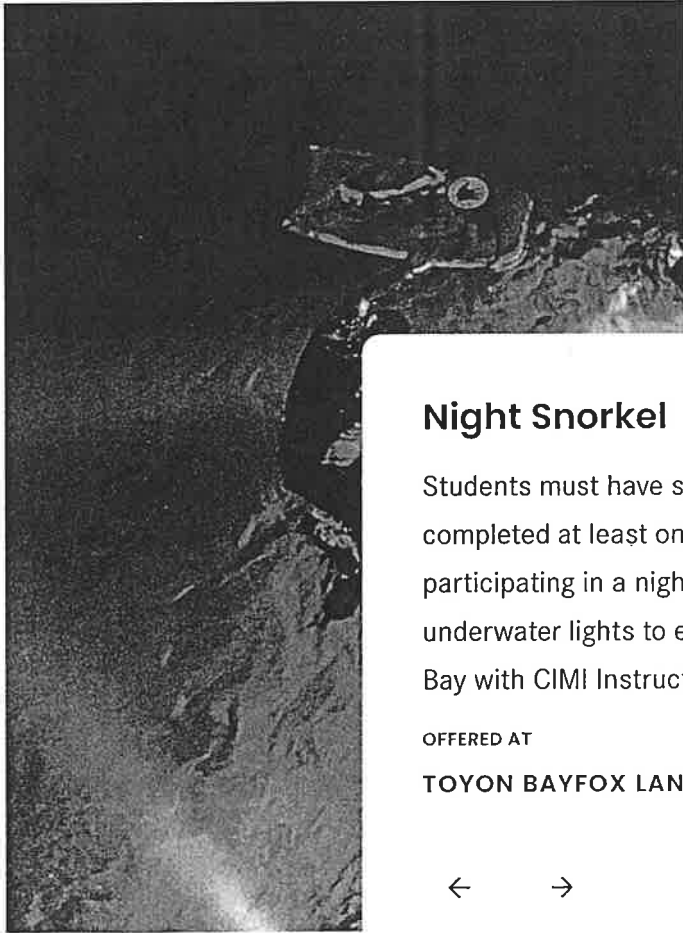
Students work in pairs to dissect squid while learning about their anatomy and behavior.

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1/6



Group Bonding & Adventure

Night Snorkel

Students must have successfully and confidently completed at least one daytime snorkel before participating in a night snorkel. Students use underwater lights to explore the nocturnal life of Toyon Bay with CIMI Instructors.

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← →

1/3

See Activities By Location

VIEW LOCATION COMPARISON CHART



After nine trips, I still enjoy it and learn new things we have each year.



Administrator
Paradise Valley Christian Prep. →



BELLEVUE-SANTA FE CHARTER SCHOOL Governing Board Calendar 2023-24

<p>AUGUST 2023</p>	<p>SEPTEMBER 21, 2023</p>	<p>OCTOBER 19, 2023</p>	<p>NOVEMBER 15, 2023</p>
<p><u>Closed Session:</u> 4:00 - hiring <u>Open Session:</u> 4:05</p> <p><u>Information:</u> CAASPP Report Brown Act Training Food Service Update <u>Public Hearing:</u> Instructional Materials Sufficiency</p> <p><u>Discussion:</u> Governing Board Goals Appoint GB Officers Principal/Administrator Goal Setting</p> <p><u>Action:</u> Appoint GB Officers Instructional Materials Sufficiency</p>	<p><u>Closed Session:</u> 4:00 - hiring <u>Open Session:</u> 4:05</p> <p><u>Information:</u> CAASPP Data Review</p> <p><u>Discussion:</u> Homework Policy - 1st reading Grading Policy - 1st reading Principal Goal Setting</p> <p><u>Action:</u> 2022-23 Unaudited Actuals Report Principal Goal Setting</p>	<p><u>Closed Session:</u> 4:00 - hiring <u>Open Session:</u> 4:05</p> <p><u>Information:</u> CAASPP Data Review</p> <p><u>Discussion:</u> Homework Policy - 1st reading Grading Policy - 1st reading Principal Goal Setting</p> <p><u>Action:</u> 2022-23 Unaudited Actuals Report Principal Goal Setting</p>	<p><u>Open Session:</u> 4:00</p> <p><u>Discussion:</u> First Interim Budget Report Homework Policy - 2nd reading Grading Policy - 2nd reading FERPA - 1st reading Governing Board Election Timeline Report Cards</p> <p><u>Action:</u> First Interim Budget Report Homework Policy Grading Policy Governing Board Election Timeline Report Cards</p>
<p>DECEMBER 14, 2023</p> <p><u>Closed Session:</u> 4:00 - Paraeducator Salary Schedule Anticipated Litigation <u>Open Session:</u> 4:05</p>	<p>JANUARY 25, 2024</p> <p><u>Open Session:</u> 4:00 Town Hall (LCAP, items of interest) 4:30</p> <p><u>Information:</u> Statement of Economic Interest GB Candidate Statements</p> <p><u>Discussion:</u> FERPA - 2nd reading 2024-25 Instructional Calendar (1st reading) Parent Involvement Policy - 1st reading</p> <p><u>Action:</u> FERPA 2024-25 Instructional Calendar (1st reading)</p> <p><u>Consent Agenda:</u> Approval of 6th Grade Overnight Fieldtrip</p>	<p>FEBRUARY 15, 2024</p> <p><u>Open Session:</u> 4:00</p> <p><u>Information:</u> Curriculum and Instruction: • Mid-year Report</p> <p><u>Discussion:</u> 2nd Interim Budget Report School Accountability Report Card (SARC) Employee Contract negotiations (3 year) Parent Involvement Policy - 2nd reading LCAP - mid-year review</p> <p><u>Action:</u> 2nd Interim Budget Report School Accountability Report Card (SARC) Parent Involvement Policy LCAP - mid-year review GB Election - ratify results <u>Consent Agenda:</u> Annual Financial Audit</p>	<p>MARCH 21, 2024</p> <p><u>Open Session:</u> 4:00</p> <p><u>Presentation:</u> 6th Grade CIMI Presentation presentation</p> <p><u>Information:</u> State Budget Projections GB Election Process</p> <p><u>Action:</u> GB Election Process</p>
<p>APRIL 18, 2024</p> <p><u>Open Session:</u> 4:00 <u>Discussion:</u></p> <p><u>Action:</u></p>	<p>MAY 16, 2024</p> <p><u>Open Session:</u> 4:00 <u>Public Hearing:</u> 2024-2025 Proposed Budget and Local Control Accountability Plan (LCAP)</p> <p><u>Discussion:</u> 2024-2025 Budget Review Governing Board Goals 2024-25 Personnel Handbook</p> <p><u>Action:</u> GB Election - ratify results 2024-25 Personnel Handbook</p>	<p>MAY 30, 2024</p> <p><u>Closed Session:</u> 3:30 Principal/Administrator Evaluation</p> <p><u>Open Session:</u> 4:00</p> <p><u>Presentations:</u> 6th Grade Student Service Projects</p> <p><u>Information:</u> Curriculum and Instruction: • Year End Report</p> <p><u>Discussion:</u> 2024-2025 Budget Adoption 2024-2025 LCAP Adoption</p> <p><u>Action:</u> 2024-2025 Budget Adoption 2024-2025 LCAP Adoption</p>	<p>MAY 30, 2024</p> <p><u>Closed Session:</u> 3:30 Principal/Administrator Evaluation</p> <p><u>Open Session:</u> 4:00</p> <p><u>Presentations:</u> 6th Grade Student Service Projects</p> <p><u>Information:</u> Curriculum and Instruction: • Year End Report</p> <p><u>Discussion:</u> 2024-2025 Budget Adoption 2024-2025 LCAP Adoption</p> <p><u>Action:</u> 2024-2025 Budget Adoption 2024-2025 LCAP Adoption</p>